

West Wickham Village Hall Trust

Minutes of the Annual General Meeting – 29th October 2010 – 8.00 – 9.45 p.m.

Present:

John Pelling (Chairman), Paul Donert, Sue Harrow, Simon Keane, Jane Scheuer, Marcus Cornish, Kathy Pelling and Peter Grieve

Apologies for Absence

Nick Salter

1. Minutes of the AGM – 9th October 2009

Approved as a correct record

2. Matters Arising

- (a) **Post Office;** The Chairman reported that an estimate had been obtained for necessary work to be undertaken to accommodate provision of a post office within the curtilage of the Village Hall. However this issue had not been pursued since last year.
- (b) **The car park resurfacing** was discussed. It was noted that the original plans showed a tarmac surface with drainage. The positioning of the drainage would be highly significant to the cost of the work. In the meantime repairs had been carried out. It was agreed that the new Committee should consider the issue and take a decision on whether the car park should be resurfaced.
- (c) **Gardening Club Scroll of Honour/Harry Hall Shield.** This had not yet been erected although it had been agreed that it could be put up in the lobby area. As the scroll was to be perspex covered and not glass it was felt there would be no objection to it being erected in the main hall. It was also agreed that the Harry Hall Shield could be displayed above the bar serving area.

3. Chairman's Report

The Chairman circulated a report summarising the activities in the Hall during 2009/10. He referred to:

- * The reduced surplus in comparison to last year
- * The continuing regular use by local clubs
- * The importance of the Aido Group to the income of the Hall

- * The use of the Hall by a local football club and their need for new goalposts. (The Chairman of the Parish Council indicated he would pursue this matter)
- * His thanks to Nadine Warner for her excellent work in keeping the Hall clean.

The Chairman informed the meeting that he was proposing to resign the chairmanship owing to work commitments, which meant that he would be out of the Country for significant periods. Thanks were expressed by those present for all the work he had carried out on behalf of the Village Hall Trust for a number of years.

4. Reports of User Groups

The activities of those user groups who were entitled to be represented on the Committee were noted. These included the Daisy Chains Pre-School, whose catchment area was expanding. Their fundraising events had been successful and a new committee had been established. Reports were also submitted on behalf of the History, Gardening and Carpet Bowls Clubs, all of which were continuing successfully.

Martin Clark had also submitted a report with regard to the activities of his KenUKan group. He had raised two issues: the need for the group members to clean the floor before using the Hall on Thursdays; and the incidence of people connected to the football usage coming into the kitchen when members of the group were changing. It was noted that the agreement with the football club expressly disallowed access to the kitchen or other parts of the Hall apart from the bar area and toilets. In general it was the view that the needs of the KenUKan group should be met.

5. Financial Statements 2009/10

Paul Donert, the Treasurer of the Trust circulated a financial statement of income and expenditure for 2009/10 and a balance sheet as at 31st March 2010.

He drew attention to the reduced income, mainly because no Village Fair had been held, and increased expenditure due to increase in electricity costs. Despite this the Hall had still made a surplus of income over expenditure of £1664. However, he also advised the Committee that in view of the age of the Hall (10 years), it was likely that some significant repairs may be needed in the near future and that the Committee should take this into account before proceeding with any plans to resurface the car park.

The accounts were formally accepted.

6 Representatives and Committee Members

It was noted that the following people had been appointed to the Committee as representatives: Marcus Cornish and Malcolm Cameron (Parish Council), Jane Scheuer (History Club), Peter Grieve (Gardening Club and Carpet Bowls Club)

In addition the following people were elected to the Committee: Nick Salter (willing to serve as Chairman), Paul Donert (current Treasurer), Kathy Pelling (current Bookings Sec.) and Simon Keane.

7. Any Other Business

Maintenance work etc to be carried out:

- * Outside light
- * Inside light covers (cracked) – JP investigating availability of replacements)
- * Drain Cover
- * Drain Pipes
- * Painting – Outside currently being done, inside to be considered by new committee
- * Repair of steps
- * Window cleaning – Spring
- * Hot air system – servicing
- * Chair Holder – needs re-welding (JP organising)
- * Hedge to be cut (arrangements in hand)

The meeting ended at 9.45 p.m.