

18th March 2014

Mrs J Richards
Parish Clerk

WEST WICKHAM PARISH COUNCIL

Members:

You are hereby

summoned to the Annual General meeting of the Parish Council to be held in the Village Hall, West Wickham on Monday 24th March at 7.30pm.

Public and press:

You are invited to attend the whole meeting and are welcome to speak at the end of the meeting.

AGENDA

1. Apologies

2. **Declaration of Interest:** To notify the Clerk of any declarations of interest from members for any items to be discussed.

3. **Minutes** of the meeting held on Monday 27th January 2014 to be signed as correct.

4. Matters arising:

a) *Village Sign:* Update

b) *Wildlife area:* Update

c) *Village Clean Up:*

d) *Village Hero Award:* Update

e) *Village email list:* Update

f) *Platts Farm Fence*

g) *“White Horse”* – update from Dist.Cllrs. to contravention notice.

h) *Dean Road* – action re flooding and overhanging trees.

5. Daisy Chain Pre-school: Funding

6. Correspondence: See Appendix A.

a) Letter sent to SCDC requesting Precept.

b) Letter by email sent to Mr Duncan Henry re hedging, letter of apology received.

7. Planning:

a) Amendment to S/2433/13/01 – enlarging turn round for gallop and altered access to Dean Road – decision.

b) S/0321/14 – Proposed new garage, Blaybourne House – decision.

c) S/2492/13 – update on decision.

8. Finance:

a) *Authorised payments:*

£ 364.32 Mrs.J Richards salary for Feb/Mar. less PAYE of £91.00. (Chq.646)

£ 114.00 CCC for 1 x grit bin. (Chq. 647)

£ 156.00 Village Voice expenses (A. Morris) (chq. 648)

£ 22.49 STP Stationery – Printing ink(Chq. 649)

£ 13.30 Postage expenses for 2013/14.(chq.650)

£ 5.40 Travel 18 miles @ 35p./mile for audit. (chq.650)

£ 136.60 H.M.Revenue & Customs 4th qrt. PAYE (chq.651)

b) *Monies received:*

None.

c) Internal auditor: I have asked Total Bookkeeping (Jackie Dockeril) if she will carry out the internal audit again for 2013/14 and she agreed and sent her Schedule of Services. The fees remain the same but signatures are needed.

9. Maintenance:

a) Drains and continued flooding at 1 High St.

- 10. Childrens Play area:** Update
- 11. Bus Service Review:** Update.
- 12. Neighbourhood/Village Plan:** Discuss
- 13. A1307:** Update on meeting
- 14. Annual Parish Meeting:** Discuss
- 15. Report by District Cllr.** Barrett/Fraser
- 16. Report by County Cllr.** Hickford
- 17. Any Other Business:**

Next Parish Council meeting to be held on Monday 26th May 2014 (Parish meeting?).

Signed.....Parish Clerk