

2nd June 2014

Mrs J Richards
Parish Clerk

WEST WICKHAM PARISH COUNCIL

Members:

You are hereby summoned to the Annual General meeting of the Parish Council to be held in the Village Hall, West Wickham on Monday 2nd June 2014 at 7.00pm.

Public and press:

You are invited to attend the whole meeting and are welcome to speak at the end of the meeting.

AGENDA

1. Election of Chairman:

2.a) Election of Vice Chairman

b) Appointment of two councillors to represent Parish Council on the VHMC.

3. Apologies

4. **Minutes** of the meeting held on Monday 24th March 2014 to be signed as correct.

5. Matters arising:

- a) *Village Sign*: Update
- b) *Wildlife area*:
- c) *The White Horse public house*: Update on the LDC application & P.C's response.
- d) *Platts Farm Fence*: Progress
- e) *Village Email list*: Update

6. Correspondence:

7. Finance:

- a) **End of Year Accounts 2013/14** (distributed to all councillors) – Acceptance of End of Year Accounts to be agreed and signed prior to being submitted to the internal auditor.
- b) **Statement of Accounts (prior to Audit 2013/14) to be agreed and signed.**
- c) **Statement of Governance (prior to Audit 2013/14) to be read out and signed.**
- d) To agree allocated reserves to 31/3/2014: Clerks Gratuity £1,120.96; Speed reduction for Streetly End £3,500.00. Village Sign £1000, leaving unallocated reserves of £587.23. Risk Management assessment for 2014 to be signed.
- e) *Authorised payments*:
 - £364.32 Mrs.J Richards salary for Apr/May less PAYE of £91.00. (Chq.652)
 - £ 99.60 Playsafety Ltd (RoSPA inspection fee) (Chq.653)
 - £148.17 CAPALC affiliation fee (Chq.654)
 - £250.00 Age Concern (Mobile Warden Scheme) (Chq.655)
 - £ 20.00 Friends of the Roman Road & Fleam Dyke (Chq.636)
 - £ 29.00 CPRE (Chq.657)
 - £ 20.00 Jackie Dockerill – Annual fee for Payroll & Returns (Chq.658)
 - £172.50 CGM Inv. 5206 (Chq. 659)
 - £326.73 Aon Insurance (Chq. 660)
 - £ 36.00 Wildlife Trust subscription fee – Direct Debit
- f) *Monies received*:
 - £5250.00 Precept 1st tranche.
 - £ 69.18 EDG Wayleave payment
 - £ 80.89 VAT reclaim

8. Daisy Chain Preschool: Update

9. Planning:

S/2492/13 – Proposed caravan site – any decision?

S/0378/14/LD – LDC for existing use as dwellinghouse – The White Horse.
Parish Councils response.

10. Maintenance:

a) Drains & flooding at 1 High St. – County Cllr. Hickford

9. to respond.

11. Neighbourhood Plan: Update

12. A1307: Correspondence distributed by Cllr.Hall.

13. Report by County Cllr. Hickford

14. Report by Dist.Cllr.Barret or Dist.Cllr. Fraser

15. Any Other Business:

Signed.....Parish Clerk