

18<sup>th</sup> May 2016

Mrs J Richards, 11 Fox Rd.,  
Balsham  
Parish Clerk

## WEST WICKHAM PARISH COUNCIL

### Members:

You are hereby summoned to the Annual General meeting of the Parish Council to be held in the Village Hall, West Wickham on Monday 23rd May 2016 at 7.00 pm.

### Public and press:

You are invited to attend the whole meeting and are welcome to speak at the end of the meeting.

## AGENDA

1.

a) **Election of Chairman:**

b) **Election of Vice Chairman**

c) **Appointment of two councillors to represent Parish Council on the VHMC.**

2. **Apologies**

3. **Minutes** of the meeting held on Monday 21st March 2016 to be signed as correct.

4. **Matters arising:**

a) *Dean Road Hedging* - Update by Cllr.Licence/ County Cllr. Hickford

b) *Signage in West Wickham & Streetly End:* Update

c) *Hedging round rec.:* Update

d) *Commemorative medals for Queen's 90<sup>th</sup> Birthday:* Cllr. Plumb

e) *Newspaper delivery:* update

5. **Correspondence:**

6. **Finance:**

a) ***End of Year Accounts 2015/16*** ( distributed to all councillors) – Acceptance of End of Year Accounts to be agreed and signed prior to being submitted to the internal auditor.

b) ***Statement of Accounts (prior to Audit 2015/16) to be agreed and signed.***

c) ***Statement of Governance (prior to Audit 2015/16) to be read out and signed.***

d) To agree allocated reserves to 31/3/2016:

e) *Authorised payments:*

£372.34 Mrs.J Richards salary for Apr/May. (Chq.741)

£189.28 CAPALC affiliation fee (Chq.742)

£250.00 Age Concern (Mobile Warden Scheme) (Chq.743)

£ 20.00 Jackie Dockerill – Annual fee for Payroll & Returns (Chq.744)

£337.52 Aon Insurance (Chq.745 )

£ 36.00 Wildlife Trust subscription fee – Direct Debit

£ 36.00 CPRE affiliation fee (chq.746)

£ 7.00 STP Inv. 386243 – printing ink (chq747. )

A.Morris for Village Voice costs (chq.748)

f) *Monies received:*

£5500.00 Precept 1<sup>st</sup> tranche.

£ 74.02 Eastern Power Networks Wayleave payment

£ 584.03 VAT reclaim

## 9. Planning:

Plan.App			Work	P.C.	SCDC
S/0443	A Betley	22 High St.	Erection of single timber grg	Approved	Approved
S/0669/16/FL	Rogers & Blackman	10 High St.	Erection of single storey ext., replacement of grg. Etc.	Approved	Approved
S/0670/16/L B	“	“	Dem.of kitchen & bathroom lean-to & erection of single-storey ext. etc.	Approved	Approved
S/0669/16/FL	“	“	Amendment (in.only)	Approved	Approved
S/0993/16/FL	C Norman	Land 39-47 High St.	Single dwelling amended		

## 10. Maintenance:

- a) Pavements in need of repair – Cllr. Licence
- b) Issues with CGM's grass cutting:

## 11. Neighbourhood Plan: Update

## 12. Traffic issues:

- a) Traffic calming - update

## 13. Report by County Cllr. Hickford

## 14. Report by Dist.Cllr. Fraser/Turner

## 15. Any Other Business:

Signed.....Parish Clerk