

16th May 2018

Mrs J Richards, 88 High St.,
Balsham, CB21 4EP
Parish Clerk

WEST WICKHAM PARISH COUNCIL

Members:

You are hereby summoned to the Annual General meeting of the Parish Council to be held in the Village Hall, West Wickham **on Monday 21st May 2018 at 7.30 pm.**

Public and press:

You are invited to attend the whole meeting and are welcome to speak at the end of the meeting.

AGENDA

1. **Results of local elections – signing of forms, vacancy to be filled.**
 - a) **Election of Chairman:**
 - b) **Election of Vice Chairman**
 - c) **Appointment of two councillors to represent Parish Council on the VHMC.**
2. **Apologies**
3. **Minutes** of the meeting held on Monday 26th March 2018 to be signed as correct.
4. **Matters arising:**
 - a) *Dean Road junction* - Update
 - b) *Hedge cuttings opposite Platts Farm:* Update
 - c) *Allotment vacancy:*
 - d) *Query re plastic cover on SCDC magazine* – answer.
5. **Correspondence:** Folder to distribute
6. **Finance:**
 - a) ***End of Year Accounts 2017/18*** (*distributed to all councillors*) – Acceptance of End of Year Accounts to be agreed and signed prior to being submitted to the internal auditor.
 - b) ***Exemption form to be agreed and signed and sent to external auditors.***
 - c) ***Statement of Governance and Statement of Account to be read out and signed.***
 - d) To agree allocated reserves to 31/3/2018:
 - e) ***Authorised payments:***
 - £ 79.90 Carlton Parish Council – VAT share on Speed Indicator cost (chq.824)
 - £ 79.90 Weston Colville Council “ “ “ (chq.825)
 - £196.50 Balsham Parish Council “ “ “ (chq.826)
 - £196.50 Horseheath Parish Council “ “ “ (chq.827)
 - £196.50 West Wrating Parish Council “ “ “ (chq.828)
 - £196.50 Castle Camps Parish Council “ “ “ (chq.829)
 - £196.50 Shudy Camps Parish Council “ “ “ (chq.830)
 - £372.54 Mrs.J Richards salary for Apr/May. (Chq.831)
 - £250.00 Age UK (Mobile Warden Scheme) (Chq.832)
 - £ 20.00 Jackie Dockerill – Annual fee for Payroll & Returns (Chq.833)
 - £ 36.00 Wildlife Trust subscription fee – Direct Debit
 - £ 79.36 A. Morris for Village Voice costs for Feb.2018 (chq.834)
 - £ 36.00 CPRE affiliation fee (chq.835)
 - £ 8.26 STP Inv. 26451, Epson printing ink (chq.836)
 - £250.00 Trevor Hall re Neighbourhood Plan character assessment (chq. 837)
 - £6.72 Alex Shuilenburg for replacement screws re bench (chq. 838)
 - f) ***Monies received:***
 - £5500.00 Precept 1st tranche.

£ 78.62 Eastern Power Networks Wayleave payment.

7. Parish Nurse project: decision

8. Transport – A1307 Action group: update

9. Planning:

Plan.App

Work

P.C.

S/4563/17/VC	W Stone	Land at Balsham Hill	Variation of condition 1	10/1/18	22/1/18	Supported
S/0253/18/VC	W Stone	The Meadow, Streetly End	Variation of condition 3	26/1/18		unsupported
S/0507/18/OL	M Cornish	Land west of 13 Burton End	Erection of five dwellings	10/3/18	24/3/18	supported
S/1215/18/OL	W Stone	The Meadow, Streetly End	O?L planning permission for proposed replacement dwelling	11/4/18	25/4/18	unsupported

10. Maintenance:

- a) Footpaths – Update re No.1 (Vesty)
- b) Road signs – update
- c) Maple Croft plot clean up – progress
- d) Replacement noticeboard/s - discuss

11. Neighbourhood Plan: Update

12. Anti-social behaviour issues: Discuss and consider purchase of CCTV cameras.

13. Traffic issues:

- a) Speed Watch update
- b) Speed Indicator update

14. Report by County Cllr. Batchelor

15. Report by Dist.Cllr. Turner

16. Any Other Business:

Signed.....Parish Clerk