

# WEST WICKHAM PARISH COUNCIL MEETING

## Minutes of the Parish Council held on Monday

**24<sup>th</sup> September 2018 at 7.30pm in the Village Hall**

Those present were: Councillors P Charlton (Chairman), M. Cornish, P. Grieve, A Schuilenburg; D. Sargeant, County Cllr. H. Batchelor, the Parish Clerk and two parishioners.

### 1. Apologies:

Apologies were received from Cllr.Licence and Dist.Cllr. Harvey.

2. **Minutes:** Minutes of the meeting held on 23<sup>rd</sup> July 2018 were signed as a correct record.

3. **Declarations of Interest:** Cllr. Schuilenburg under Item 5 (Planning).

### 4. Matters Arising:

- a) *Recreation ground upkeep:* No quotes have been received from those invited as having walked round the ground with Cllr. Licence both felt they did not have the right equipment, but the Parish Clerk is still waiting to hear from her contact. She will also request a quote from CGM as Cllrs. Licence, Grieve and Charlton had met the new CGM man, Terry Quick, who is in charge of the cutting team and had given him a detailed map of what is required regarding boundaries, wild flowers etc.felt their service might improve.
- b) *Streetly End Telephone box:* The Parish Clerk had spoken to Lucy Cameron who would like to refurbish the Streetly End telephone box but requires some help. There will be an item in the Village Voice about this. She was also concerned about cost. The Parish Clerk will contact Perla about the red paint obtained from the Post Office.
- c) *Allotment vacancy:* The one vacancy has now been taken. The Parish Clerk told Council that she was hoping to collect the allotment rents from the village hall on Sat. 6<sup>th</sup> October between 10am & 12 noon.

### 5. Planning:

(a) The following planning applications had been received from SCDC since the last

			Planning request	Date recd.	Date to retn.	Date retd	WWPC
S/ 1539/18./ LD	A. Tooks	63 High St., CB21 4SB	Cert. of lawful dev. For proposed single rear ext.	2/5/18	1 <sup>st</sup> 6/5/18	17/5/18	<b>supported</b>
S/2246/18/ VC	T Getacre	Hanger 1, Skippers Lane CB21 4SF	Variation of condition S/3433/16/FL	25/6/18	12/7/18	2/7/18	<b>supported</b>
S/2868/18/ LB	A Matarazzo	51 High St.	Demolish existing mod. Cons. & build single storey garden room.	26/7/18	11/8/18	1/9/18	<b>comments</b>
S/2695/18/ FL	A. Matarazzo	“ “	“ “ demolish pre- formed panel garage & construct an annexe	26/7/18	11/8/18	1/9/18	<b>comments</b>
S/3212/18/ FL	P Liepa	Between 39 & 57 High St.	Detached 2 storey dwelling with det.dble grg. Etc.	24/8/18	10/9/18	1/9/18	<b>supported</b>

S/2868/18/LB (garden) had been supported. Concerns about S/2695 was its impact on listed buildings near- by, size, lantern light and wished there to be a restrictive covenant that the annex should always be part of the house which was noted on the application form returned to SCDC. S/3212 was supported, also S/ 3390 – 22 High St., which is not shown above as received after the Agenda was sent out. Cllr. Cornish is still seeking a housing association with regard to the affordable housing.

## 6. Correspondence:

a) Letter to Scottish Widows to close account and statement showing the money has now been paid into account.

b) A request regarding cutting back hedges overhanging the road from ones property was put in the Village Voice but little response.

c) A notice was placed in the Village Voice and on the website regarding the vacancy on the Parish Council but there has been no response. We will continue to advertise this vacancy.

## 8. Finance:

a) *Authorised payments:*

£100.00 Cllr. D.Licence reimbursement of donation to Hub event (chq.850).

360.00 Red Graphic for work carried out re Neighbourhood Plan (chq. 851)

397.69 Mrs J Richards Aug/Sept. salary plus backpay from April. \ (chq. 852)

137.92 A.Morris for Village Voice costs (May & June) (chq. 853)

690.00 CGM Group for grass cutting Inv. 215728 & 216581 (chq.854)

40.00 Local Council Public Advisory Source course fee (D.Sargeant) chq.855)

148.20 HM Rev. & Customs 2<sup>nd</sup> qrt PAYE payment (chq. 856)

b) Monies received: £5500.00 2<sup>nd</sup> tranche of Precept.

**7. Age UK & Parish Nurse Mobile Warden Scheme:** Nicky Cornish spoke about the Community Mobile Warden Scheme, which has been going for 15 years, funded through the community, Age UK, and South Cambs. District Council and the Cambridge County Council. Karen Williams, who is the mobile warden, covers seven parishes and works 15 hrs a week but the workload has increased and therefore the newly introduced Parish Nurse Scheme with its Parish Nurse, Claire Gillett, is now working with the Mobile Warden Scheme with the Parish Nurse visiting and assessing the needs of the parishioner and putting things in motion and the Mobile Warden visiting, sometimes 5 times a week. The Mobile Warden Scheme makes available a handyman and an electrician to carry out small jobs and testing equipment. All these things are costly and therefore Age UK are asking for a possible increase in funding from the parishes. The Chairman thanked Nicky and said they would certainly make sure it was discussed at the budget meeting in January.

## 9. Transport –update:

a) *Cambridge South East Transport Study (formerly A1307) Local Liason Forum at Sawston Village College on 12th September 2018.*

Cllr. Sargeant reported that the Cambridgeshire & Peterborough Combined Authority now support the Greater Cambridge Partnership's proposals for improvements along the A1307 corridor.

Mott MacDonald presented the 17 schemes for improvement which are now progressing to survey and detailed design. It is proposed that Dean Road Crossroads will be restricted from Bartlow to left turn only. The installation of average speed cameras between Linton and Horseheath is also supported. The improvements are currently scheduled for FY19-20..

b) Georgina Magin gave an update on the Strategy Board report and the Chamber of Commerce Haverhill's next stage of proposals. They are looking at other options e.g. the road from Linton to Chesterford but they are in favour of the dual carriageway whereas Cambridge County Council have no official stance and do not support this. The Chairman said he would write to Lucy Fraser about transparency, which we have not had and the need of an observer on the situation possibly through Lucy Fraser. James Palmer had attended the meeting with the south side of Cambridge in mind and his plan for a metro, not looked upon with favour by the local councils.

**10. Neighbourhood Plan:**

Cllr. Sargeant distributed up-to-date information about the progress of the Neighbourhood Plan and the Character Assessments which have now been completed. There is money available from Locality Grants to cover the costs of setting up the Plan, with the sum of £6076 being the likely bid for 2019, ACRE whose support is necessary, will receive much of this

**11. Emergency Plan:** This was discussed and agreed it was felt unnecessary in such a small village.

**12. Maintenance:**

**a) Speed Indicators & Speed Watch reports:** Cllr.Licence reported that the speed watch team had been out twice recently in Streetly End and at the end of the High Street. At both sites 90 cars were clocked on each occasion, mostly doing less than 30mph but visibly braking after spotting the team.

**b) Road sign repairs:** No repairs have yet been carried out and there is a further loss of the 30mph sign on the road to Streetly End which was already broken but now completely wrecked by the hedge cutters.

**c) Plot opposite Maypole Croft.:** An environment report has been carried out by Mr Potter but the content is not known but it likely to be the same as one Cllr. Cornish had carried out on the land further up the High St. However if there are any issues these will need to be dealt with before any clearing up can be carried out.

**d) Layby opposite Bottle Hall:** It has been established that this is owned by CCC Highways and a request will be made for planings to be put down to fill holes.

**e) Footpaths:** A parishioner was concerned about the footpath bordering their land. A discussion was held about width requirements. The footpath should be 1.5m wide. The Chairman said that he would speak to all those involved. Cllr. Licence was unable to do anything about footpath 13/14 as the land had been sublet but will look into it when returned from holiday. The broken step at the end of footpath 8 has been repaired, we are not aware who did the repair but SCDC Footpath Officer had been informed of the broken step.

**f) Dead beech tree in triangle at Streetly End:** The Parish Clerk had emailed the Tree Officer at South Cambs. District Council and it was established that this was on CCC Highways land and the tree was their responsibility. Nicole Burdon of Highways was informed and she emailed the Parish Clerk to say someone would be going out to inspect the tree and if it was dead or dying would be dealt with.

**13. Local Forum Meetings:** Next meeting would be Wednesday 26<sup>th</sup> September.

**14. Meetings attended by Councillors:** Dealt with above.

**15. District Councillor Harveys Joint Report (in view of the absence of County Cllr. Batchelor:**

The joint report has been posted on the website.

**a)** The Local Plan will be adopted this week following 4 years without a plan. This will run until 2021. There will be a consultation next year regarding the 5 year land supply for building. So far no building company has contested this statement of land supply.

**b)** Cambridge County Council mineral waste incinerator plan was turned down last week.

**17. Any Other Business:** The Chairman spoke about the Linton Health Centre as he had received complaints about the service being given since their merger with Sawston, Shelford and Royston. Particularly over the annual flue jab for the over 65's, as it appeared that they were only holding one session on 27<sup>th</sup> October. However he has been reliably informed that this is not so and once the 27<sup>th</sup> is fully booked they will move onto the next Saturday. The merger has caused problems but time will sort these out.

**The next Parish Council meeting will be held on Monday 26<sup>th</sup> November at 7.30pm. All are welcome to attend.**

**Chairman.....**