

# WEST WICKHAM PARISH COUNCIL MEETING

## Minutes of the Parish Council held on Monday

26<sup>th</sup> November 2018 at 7.30pm in the Village Hall

Those present were: Councillors P Charlton (Chairman), M. Cornish, P. Grieve, D. Licence, D. Sargeant, A Schuilenburg, Dist.Cllr. G. Harvey, County Cllr. H. Batchelor, the Parish Clerk and five parishioners.

### 1. Apologies:

None.

2. **Minutes:** Minutes of the meeting held on 24<sup>th</sup> September 2018 were signed as correct, following an amendment to item 15a, which should read 2031 not 2021.

3. **Declarations of Interest:** None

4. **Parish Council vacancy:** There were two possible candidates for this vacancy, who had expressed an interest and sent brief resumes and were asked at the meeting their interest in becoming a councillor. The Chairman said a decision would be made and the candidate chosen would be notified.

### 5. Matters Arising:

a) *Recreation ground upkeep:* The renewal of the grass cutting contract with CGM following receipt of their quotation was discussed and it was agreed to look further into perhaps sharing the use of a contractor with another village, e.g. Balsham, which would keep the costs down possibly. The Parish Clerk will inform CGM that no decision has yet been made. She was also asked to remind CGM that there is hedge cutting to be done round the recreation ground but advise them not to come if there had been considerable rainfall and also the “special designated wild flower” areas were not cut when CGM were last cutting.

b) *Streetly End Telephone box:* The box has been cleaned and repainted and Lucy Cameron has suggested putting a defibrillator into it. If this was not considered a good idea then she would have it as an information centre for walkers, with maps and information on flora and fauna. The Parish Council have previously discussed having a defibrillator but had decided against it. However Cllr. Schuilenburg was in favour and said he would report back regarding costs and procedures. The Parish Clerk is waiting for invoices from Lucy Cameron and the Parish Council have agreed to pay these.

c) *Allotment vacancy:* The vacancy has now been filled.

### 6. Correspondence:

a) It was agreed that the request for funding from Janet Morris to help cover the cost of her printing

booklet about the West Wickham men who died in WWR should be met.

b) As agreed above, the cost of refurbishing the Streetly End telephone box would be met by the

Parish

Council.

c) The Chairman had received complaints about continuously barking or howling dogs. He explained that this was not something the Parish Council could deal with but was a question of negotiation and mediation with the owners of the dogs. If it was so bad the Dept. of Environment could be notified who would request monitoring etc.

## 7. Planning:

(a) The following planning applications had been received from SCDC since the last

		Planning request	Date recd.	Date to retn.	Date retd	WWPC	
<b>S/3659/18/ FL</b>	A Howden	77 High St. CB21 4SP	Two storey side ext.	5/10/18	22/10/18		<b>object</b>
<b>S/3831/18/ FL</b>	W Stone	The Meadow, Streetly End	New access to serve land to north of The Meadow	22/10/18	7/11/18	4/11/18	<b>object</b>
<b>S/134//18/ TC</b>	M Cameron	34 Streetly End	Tree cutting			4/11/18	<b>support</b>

S/4411/18/FL – An amendment had been received for the addition of air source heat pump regarding S/3212/18/FL. The Parish Council supported this amendment.

## 8. Finance:

a) *Authorised payments:*

- £380.72 Mrs J Richards salary for Oct/Nov. less PAYE (chq. 857)
- b) 948.75 CGM Inv. 214332 (50% off), 217349 3 Sept.,cuts, 218079 Oct cuts (chq. 858)
- c) 17.97 STP for printing ink & stationary (chq.859)
- d) 40.00 Local Council Public Advisory Service (D.Sargeant part 2 course)( (chq. 860)

b) Precept documentation ready for budget meeting in January. Discussion to be held in January.

c) Invoice 214332 CGM for May cutting when wild flower area decimated: CGM agreed a 50% reduction on this invoice.

**9. Traffic & Parking issues:** There have been complaints about cars parking on the road both sides at the junction which makes driving dangerous when turning the corner into the High Street. It is illegal to park on a corner, a distance of 10m should be allowed either way. The Chairman said he would put an item in the Village Voice concerning this combined with something about barking dogs.

## 10. Maintenance:

**a) Speed Indicators & Speed Watch reports:** Trevor Hall said the next issue of Village Voice would contain the results of the last two sessions. Cllr. Grieve had noticed that cars coming through the village speed up at they are coming to the end of 30mph limit and suggested having a 40mph sign first before the 30mph sign to help slow up traffic. This would have to be funded through the Highways Improvement Scheme which is now closed for this year. It was agreed that more information was needed on how much this could cost the Parish.

**b) Road sign repairs:** No repairs have yet been carried out and the 30mph notice on the right hand side as you come into the village from Balsham which has been broken for some time has now been propped up. Cllr. Schuilenburg had been told that Highways had now gone out for quotes but will raise the matter again at the next Combined Parish Council Meeting

**c) Plot opposite Maypole Croft.:** An environment report has been carried out by Mr Potter and Great Crested newts have been found in the area and therefore there is a time slot when work can be carried out to clear the plot of hazardous material. Cllr. Schuilenburg had been told by an Environmental Officer that

work could be done in October/November and they are serving a notice on the owner to do the work. If it is not done they will do it themselves and charge him for the cost.

**d) Layby opposite Bottle Hall:** No work has yet been done.

**e) Footpaths:** Cllr. Licence reported that all the footpaths have now been reinstated.

**f) Dead beech tree in triangle at Streetly End:** There has been no further information on the beech tree by Cambridge County Council, maybe they are waiting to see if there is any growth in the Spring.

**g) Noticeboards:** The two new noticeboards are now in place and Cllr. Cornish was thanked for his input.

**11. Neighbourhood Plan:** Cllr. Sargeant reported that the Working Group held meetings on 9<sup>th</sup> October and 6<sup>th</sup> November. A grant application put together by the Working Group had been submitted and the grant of £3991.00 was approved and paid into the Parish Council's account. This grant will cover the first phase of developing the Plan Policy options and will be presented to residents in the early part of 2019. The final text and attachments for the Character Assessment were taken to Red Graphic in Sawston and the first draft will be delivered in time for the next Working Group meeting on 4<sup>th</sup> December. The next activity for the Working Group will be to have training from Cambridgeshire ACRE in how to structure the Plan and write policies.

**12. A1307 update:** Georgina Magin again spoke of the lack of transparency from the Strategy Board and hoped that Dist.Cllr. Harvey will be on this Board in order to get information and decisions published. Cllr. Licence asked about the proposed plan recently published of a bus lane going from Cambridge to Haverhill with a single lane for normal traffic. This seemed to be going in the wrong direction. Cllr. Harvey said that CCC have an "observer" and Cllr. Batchelor will try to get him to update Cllr. Harvey on a regular basis.

**13. Meetings attended by Councillors:** Cllr. Licence attended a meeting discussing dementia at Abington with talks given by Doctors, and experts in the field but there seemed to be no conclusions as to how to deal with this mounting problem. Cllr. Sargeant attended the Parish Planning Forum where there was discussion on the Abington Land Settlement Neighbourhood Plan.

#### **14. District Councillor Harveys report (as seen on the website)**

a) Local Plan – work will start next Summer on this.

b) There are various schemes for fitness and well-being organised by SCDC for small groups of people who have health problems. Also "Lets Get Fit" funded by CCC with an individual taking groups in villages. This needs to be promoted. Cllr. Licence suggested the Health Centres should be informed and could promote it.

c) He asked about the Emergency Plan and the Chairman replied that the Parish Council felt that the village was too small to put one in place.

#### **County Cllr. Batchelor reported:**

a) Notification had been published regarding the change of road lay-out on the A1307 by Dalefoods from dual carriageway into a single lane and bus lane.

b) Regarding grass cutting, AJ King were contracted by Balsham Parish Council. The Parish Clerk will make enquiries.

#### **15. Any Other Business:**

a) Cllr. Licence requested something be done about the water that is always running on the road at the corner in Streetly End near the 30mph sign. Cllr. Cornish believed this to be Alan Covey's responsibility and required a ditch to be cleared out on west side of the road.

b) Light pollution – security lights are left on all night in 3 houses near Maple Croft. The Chairman said he would put something in the Village Voice.

c) Post Office – There is someone who would like to re-start the Post Office again in the Village Hall on the same lines as before. The VHMC has agreed to this but as yet no date has been given for re-opening.

**The next Parish Council meeting will be held on Monday 28<sup>th</sup> January 2019 at 7.30pm. All are welcome to attend.**

**Chairman.....**