

WEST WICKHAM PARISH COUNCIL MEETING

Minutes of the Parish Council held on Monday

28th January 2019 at 7.30pm in the Village Hall

Those present were: Councillors P Charlton (Chairman), M. Cornish, P. Grieve, D. Licence, D. Sargeant, A Schuilenburg, Dist.Cllr. G. Harvey, County Cllr. H. Batchelor, and the Parish Clerk.

1. **Apologies:** Georgina Magin.
2. **Minutes:** Minutes of the meeting held on 26th November 2018 were signed as correct.
3. **Declarations of Interest:** Cllr. Cornish under item 8 (Planning).
4. **New Parish Councillor:** Allen Hazlehurst, the proposed candidate to fill the present vacancy, completed and signed the Registration of Interest and Declaration of Acceptance forms, having formally been proposed to fill the vacancy and was welcomed onto the Council.
5. **Kelly Austin (Granta Medical Practice Social Navigator):** Ms Austin told the Parish Council that she had been in position since June 2018 and had a two year contract and was visiting all the medical centres who are part of Granta Medical Practice. Her job is to keep in touch with patients referred by Doctors, District Nurses or the Parish Nurse and assist them in finding the right person to talk to. She is now finding that people in the villages or friends of people in need are getting in touch with her. There are now activities being introduced to get people involved and out of their homes where possible. She is contactable by email on k.austin1@nhs.net
6. **Matters Arising:**
 - a) *Recreation ground upkeep:* The Parish Clerk was asked to contact CGM again about cutting back between the trees and the edges of the field where it has become very overgrown and get a date for the job to be done. Cllr. Licence had found someone who would carry out hedge cutting and the Parish Council agreed that he is asked if he could cut all the hedging needed to be done but put a price limit of £500.
 - b) *Dog barking:* The Chairman reported he had visited the owners of the barking dogs and explained the problem about the noise they made.
7. **Correspondence:**
 - a) A letter from Age UK asking if the Parish Council could increase their donation by £200. The matter was discussed and it was agreed to make an increase of £100, making the amount £350.00 per annum.
 - c) Vestey Estates had emailed notification of coppicing to be carried out on hedging in West Wickham with a map showing the location. This will be done between now and March.
8. **Planning:**
 - (a) The following planning applications had been received from SCDC.

Work req. date recd

S/3273/18/	R Rimkute	80 high st.	Drop kerb			Granted
S/3212/18	Mr Liepa	39-47 High St.	Amendment addition of door to double garage	23/11/18	Support	granted
S/3212 (S/4411)	Mr Liepa	39-47 High St.	Addition of air source heat pump	26/11/18	support	granted

(b) Cllr Cornish gave an update on the 4 affordable homes to be built at Burton End. SCDC Housing will be funding these. Hopefully the plans will be available before the end of February. The Leylandi have been cut down but it has not yet been decided whether or not to remove the Poplars. Cllr. Schuilenburg asked about Section 215 with regard to J.Potter,s plot. Cllr. Cornish had heard nothing.

9. Finance:

- a) *Authorised payments:*
- b) £142.80 HMRC 3rd qrt. PAYE (chq. 861- paid)
- c) £388.80 Red Graphic Cambridge Ltd. for Neighbourhood Plan design work (chq.862) paid
- d) £48.00 West Wickham Village Hall (hire for Neighbourhood Planning meeting) (chq.863)
- e) £380.72 Mrs J Richards salary for Dec/Jan. less PAYE (chq. 864)
- f) £90.00 JP Gardening Services (6 cuts of Wild Life Park) (chq. 865)
- g) £57.93 Mrs LCameron (Cost of refurbish of Streetly End Telephone Box) (chq.866)
- h) £45.00 Pest Control Services (wasp nest in garden area of Village Hall) (chq.867)
- i) £10.00 Royal British Legion wreaths for Remembrance Day (chq. 868)
- j) £314.32 A.Morris (Village Voice costs Aug. to Jan. 2019)) (chq.869)
- k) £36.00 Parish Online fee (chq. 870)

It was suggested that Parish Online should be kept for one more year as it was a useful tool used to help with the Neighbourhood Plan. Cllr. Schuilenburg suggested the Council use GoogleDocs instead of the Dropbox. The Chairman said he was prepared to see if it was workable if Cllr. Schuilenburg set it up.

b) Precept: The Chairman discussed what increase the Parish Council should ask for. It was agreed to request an increase of £1,000, making the Precept £12,000. There had been no increase for a couple of years. A vote was taken and all agreed.

10. Traffic & Parking issues: There are still problems with parking too near the junction, 10m from a corner being the legal limit of no parking. It was suggested that a letter is written to No.2 High Street to ask that their car is parked further up the road to avoid a road safety hazard.

11. Maintenance:

a) Speed Indicators & Speed Watch reports: Trevor Hall reported on faults that had been occurring in the equipment, giving misinformation or no information and he has taken this up with SWARCO, the manufacturers and the problem has now been resolved. Streetly End still has a problem with speeding cars and at present without 30mph signs on either side of the road no prosecutions could be made for speeding. This is being taken up with Highways as an urgent requirement. Cllr. Licence said there had been no speed watching recently so nothing to report.

b) Road sign repairs: Most of the road signs have now been repaired or replaced apart from one, which has now been removed. It is hoped the missing 30mph signs in Streetly End will quickly be replaced and as mentioned above this matter will be discussed at the next Combined Parish Council Meeting this week. The leaning telephone pole still leans and BT have had it inspected and say it is not a problem.

c) Plot opposite Maypole Croft.: There is nothing new to report as yet.

d) Layby opposite Bottle Hall: Council has been told that Highways are waiting to have some spare planings in order to fill in the holes.

e) Dead beech tree in triangle at Streetly End: There has been no further information on the beech tree by Cambridge County Council, maybe they are waiting to see if there is any growth in the Spring.

f) Light pollution: It is hoped people will take note of the article put in last month's Village Voice.

g) Water on road at Streetly End: The Parish Clerk had overlooked the need to write to Mr Covey about this problem and will do so as soon as possible.

h) Post Office: Georgina Magin (WWVHC) had been told that the Parish Council was happy that the Post Office would continue to function in the Village Hall but do not yet know when it will operational.

g) Litter: Cllr. Grieve reported on the high amount of litter accumulating up the road to the West Wrating/Withersfield/Weston Colville junction and would be glad of some volunteers to try and clear it. He will organise a “Litter Pick Up Day”, most likely 10th March, and will hopefully get this litter cleared. There will be something in the Village Voice about this.

12. Neighbourhood Plan: Cllr. Sargeant told Council that due to Trevor Hall’s resignation from the Neighbourhood Plan committee he had now taken over as Chairman. Trevor was thanked for the tremendous amount of work he has put in over the last 4 years. The “Character Assessment” document has now been completed and a copy was put in the Correspondence folder for councillors to look at and read. Janet & Andrew Morris have put in a great deal of work to produce it and its quality was praised by the South Cambs. District Council officers. Details on the working group and Character Assessment are available in the Village Voice report.

On the 5th of January the Working Group hosted a workshop with Cambridgeshire ACRE. It was concluded that the principal priorities for our plan are to ensure that any development is small scale and protects special places in the plan area. This very low level of development implies that funding for community facilities in the village will not be realised from our Neighbourhood Plan. This process gathers feedback from the Parish regarding road safety and sustainable transport routes; improvements in community amenities; and other issues which cannot be addressed with planning policies. The plan will have a chapter recording this evidence to support the Parish Council in delivering improvements but will not directly enable them.

The Chairman asked Cllr. Sargeant when he thought the Plan would be adopted who replied hopefully sometime next year.

13. A1307 update: Georgina Magin was unable to attend this evening. Council were told that Dist.Cllr. Harvey will be joining the Strategy Board as requested.

14. Local Forum meetings: Cllr. Schuilenburg will be attending the Combined Council meeting on Wed. 30th January.

15. Meetings attended by Councillors: None.

16. Reports for December & January by District Councillor Harvey and County Cllr. Batchelor (full reports posted on the website)

a) Changes of road lay-out on the A1307 by Dalefoods from dual carriageway into a single lane and bus lane have now been carried out.

b) Various consultations are being carried out by both Cambridge County Council and South Cambs. such as budgets, transport strategy, East/West rail link.

c) Highways are now allocating money for projects; perhaps the Parish Council should think about a cycle route between Wickham and Streetly End or 40mph buffer speed limits beyond the 30mph limits.

Cllr. Cornish asked again whether the trees blocking good vision up the A1307 on the left from the Dene Road junction are likely to be cut back. It is 6 years since complaints were made about the poor vision. This will be raised again at the Combined Council meeting.

17. Any Other Business:

a) *Gritting side walks:* Volunteers are needed to help with this job and there will be an item in the Village Voice from Cllr. Schuilenburg who organises this.

b) *Conference calls:* The Chairman would like to have something similar set up which would be useful to discuss items, such as Planning Applications when it is felt unnecessary to have a meeting.

The next Parish Council meeting will be held on Monday 28th January 2019 at 7.30pm. All are welcome to attend.

Chairman.....