

## WEST WICKHAM PARISH COUNCIL

Minutes of the Parish Council meeting held on  
Monday 23<sup>rd</sup> March 2015 in the Village Hall at 7.30pm.

Those present were: Chairman Cornish, Vice Chairman Charlton, Cllrs. Hall, Grieve, Licence, Morris & Plumb, Dist. Cllrs Barrett & Fraser, 2 parishioners and the Parish Clerk.

1. **Apologies:** County Cllr. Hickford.
2. **Declaration of interest:** Cllrs. Morris declared an interest under item 7a (hire of skip & Village Voice expenses).
3. **Minutes of the meeting** held on Monday 26<sup>th</sup> January were signed as correct following an amendment to 4a, 2<sup>nd</sup> to last line should read “farming the land on the left hand side of **Dean** Road and was told.....
4. **Matters arising:**
  - a) *Dean Road* – No further information as Cllr. Hickford was not present but it is believed that the work still has not been carried out.
  - b) *Post Office move to Village Hall:* The consultation has been extended to 24<sup>th</sup> April and it is thought that the move will take place in June. The move is supported by the Parish Council.
  - c) *92 High Street contravention of planning application:* Cllr. Hall said he was unable to discuss this at the Neighbourhood Planning meeting.
  - d) *Village Clean Up – 29<sup>th</sup> March:* This has been advertised in the Village Voice and it is hoped there will be a good turn out. With regard to help from the Balsham scouts no decision has yet been received.
  - e) *Silver Street closure:* There was no problem with HGV traffic coming through West Wickham whilst Silver Street was closed.
5. **Correspondence:** (Correspondence folder distributed)
  - a) The Parish Clerk had received the audit papers from PK Littlejohn and she had requested and been granted a later date of submission to them.
6. **Planning:**

Application for tree work at The Old Chequers, 45 Streetly End. This has been checked by Cllr. Hall who has approved the necessary tree work.
7. **Finance:** All councillors had received an updated spread sheet.
  - a) *Authorised payments:* Updated accounts distributed to Councillors.

|         |  |
|---------|--|
| £ 35.00 | A.Morris (additional Village Voice expns.) (chq.687) paid.   |
| £376.34 | Parish Clerk salary (Feb/Mar.) (Chq.688)   |
| £216.00 | A.Morris (Cambridge Recycling skip) (chq. 689)   |
| £ 50.00 | K.H.Potter (foopath & orchard cut 5 times) (chq.690)   |
| £ 22.67 | Parish Clerk (postage £14.52; travel £6.66 & £1.49 envelopes)(chq.691)                                 |
| £169.72 | A. Morris (Village Voice costs) )(chq. 692)  |
| £159.60 | HM Inland Revenue 4 <sup>th</sup> qrt. PAYE (chq. 693)   |
| £ 33.60 | Parish Online invoice for annual fee 2015 to 2016.(Chq. 694)   |
| £600.00 | W.Wickham PCC (Parish Council donation for building maintenance and churchyard grass cutting (chq.695) |
  - a) *Monies received:*

None

- b) Cllr. Hall said that £373.27 had been spent of the grant of £450.00 received to help with the cost of setting up the Neighbourhood Plan. Therefore there was £76.73 due to be paid back to Community Development Foundation who will no doubt be in touch.
- c) Cllr. Morris said that £2,800 would be left this financial year due to reduced expenses and the lower cost of the Village Sign. This could go into the Unreserved funds. He said that although he would not be standing for re-election in May he would be happy to assist the Parish Clerk with the audit.

**8. Election in May 2015:** The Parish Clerk handed out nomination papers to those who wanted them and were given their electoral numbers. Cllr. Fraser kindly agreed to take the completed nomination forms to Cambourne on Tuesday 7<sup>th</sup> April and Cllr. Licence asked councillors to give her the completed forms so she could deliver them to Cllr. Fraser in Balsham. All the present council apart from Cllr. Morris will stand for re-election.

**9. Maintenance:**

- a) *Hedging:* Quotes had been received from CGM Ltd. and all councillors had seen them and it was agreed they should be asked to cut all the hedges quoted at a cost of £2240.00 exc. VAT, but suggested that this is not done until the autumn. The Parish Clerk will write to CGM accepting their quotes and requesting it is done later on in the year when there are no nesting birds in the hedgerows. She was also asked to check that the price would remain as quoted.

**10. Neighbourhood/Village Plan:**

- a) Cllr Hall passed a written summary of survey results to the Parish Clerk. 252 forms were returned with 231 supporting having a Neighbourhood Plan, these results will be published in the Village Voice. However so far he has had no response from businesses and farmers and a list of their names is needed before the plan can be submitted to South Cambs District Council. The Chairman said he could help with addresses and phone numbers.
- b) Cllr. Hall had completed and returned the Consultation questions response form regarding S106 negotiations to SCDC and received confirmation that it had been received.

**11. Telephone Kiosk:** The Parish Clerk had returned the signed contract with a cheque for £2.00 which had been acknowledged and they will be removing the phone equipment shortly. Perla Artega had been informed that the adoption of the kiosk had gone through. She and Lucy Cameron will be asked to give us some firm ideas of what they would like do with the kiosks. The Parish Clerk will enquire from BT Payphones about the availability of paint and glass panelling.

**12. Traffic issues:**

- a) With County Cllr. Hickford being absent the first two items were left.
- b) Speeding issues – nothing further to report at present although it was thought that tractors and lorries were driving more slowly through the village.
- c) Speed watch training was requested and Cllr. Hall said he would try and set something up.

**13. Reports by Councillors on meetings attended:**

- a) Cllr. Grieve had attended the Police meeting and Cllr. Morris asked whether he had an answer with regard to the legality of cars parking on the pavements. He was told that it became illegal if it was causing an obstruction.
- b) Cllrs. Plumb and Hall had attended one session so far of a Planning Training course set up by SCDC. Cllr. Morris said he had kept a record of all the planning

decisions made by the Parish Council and the end decisions by SCDC if ever it was necessary to check.

**14. Reports by Dist. Cllrs. Barrett & Fraser:.**

- a) Had there been any complaints about the Christmas waste collection and both Cllrs. Morris and Licence said they had received some. The green bin collection once a month until March seemed to have been satisfactory.
- b) Delivery of the South Cambs magazine seems to be working satisfactorily.
- c) The Community Chest fund has been increased and is now £1500.

Cllr. Barrett then told the Parish Council that this would be his last attendance at their meetings as he was not standing for re-election at the election in May. The Chairman thanked him for his 18 years of support and hard work and regular attendance at their meetings, and for looking after our needs, it was much appreciated.

**15. Report by County Cllr. Hickford: Absent.**

**16. Any other business:**

- a) Cllr. Licence had looked into the cost of Interpretation panels which would be approximately £600 per panel, they were available with long legs or as a sloping panel size being 1m x 2ft. Cllr. Hall asked who was going to design them and Cllr. Licence replied that the Footpath map was not a problem as maps were obtainable of footpaths in and around the village from on line Mapping companies. With regard to the Wildlife panel they would do their own research on its content and would apply to the Windfarm Community Fund or possibly the Community Chest for funding. Susan Harrow from the Pre-school group would like the children to be involved and could possibly apply for a grant. The Chairman asked Cllr. Licence to continue her investigations.
- b) Cllr. Morris said the 30mph sign at Burton End had been knocked down and broken and he had emailed Cllr. Hickford. The Parish Clerk will let Nicola Burdon know about this.
- c) Cllr. Plumb said it seemed that the way pot holes were being filled had changed and instead of doing a “strip” repair they were just filling in the hole, which one month later would need doing again.
- d) There was a query about having a bench on the concrete where the Clothes Bin had been. Cllr. Licence replied that the bench was no longer an option and therefore it had been covered with earth and seeded with grass.

Cllr. Grieve gave a vote of thanks on behalf of the Parish Council to Cllr. Morris for all his hard work over the 16 years of being on the Parish Council, and said he would be missed.

The Parish Meeting will be held on Monday 18<sup>th</sup> May at 7.30pm followed by the Parish Council meeting.

Chairman.....