

18th May 2017

Mrs J Richards, 88 High St.,
Balsham, CB21 4EP
Parish Clerk

WEST WICKHAM PARISH COUNCIL

Members:

You are hereby summoned to the Annual General meeting of the Parish Council to be held in the Village Hall, West Wickham **on Monday 22nd May 2017 at 7.30 pm.**

Public and press:

You are invited to attend the whole meeting and are welcome to speak at the end of the meeting.

AGENDA

1.
 - a) **Election of Chairman:**
 - b) **Election of Vice Chairman**
 - c) **Appointment of two councillors to represent Parish Council on the VHMC.**
2. **Apologies**
3. **Minutes** of the meeting held on Monday 27th March 2017 to be signed as correct.
4. **Matters arising:**
 - a) *Dean Road Hedging* - Update
 - b) *Signage in West Wickham & Streetly End:* Update
 - c) *Proposed Community Volunteer scheme* - Update
 - d) *Village Sign Repair:* Update
 - e) *Hedge cuttings opposite Platts Farm:* Update
5. **Correspondence:** Folder to distribute
6. **Finance:**
 - a) ***End of Year Accounts 2016/17*** (distributed to all councillors) – Acceptance of End of Year Accounts to be agreed and signed prior to being submitted to the internal auditor.
 - b) ***Statement of Accounts (prior to Audit 2016/17) to be agreed and signed.***
 - c) ***Statement of Governance (prior to Audit 2016/17) to be read out and signed.***
 - d) To agree allocated reserves to 31/3/2017:
 - e) *Authorised payments:*
 - £372.54 Mrs.J Richards salary for Apr/May. (Chq.784)
 - £189.83 CAPALC affiliation fee (Chq785.)
 - £250.00 Age UK (Mobile Warden Scheme) (Chq.786)
 - £ 20.00 Jackie Dockerill – Annual fee for Payroll & Returns (Chq.787)
 - £345.23 Aon Insurance (Chq.788)
 - £ 36.00 Wildlife Trust subscription fee – Direct Debit
 - £ 36.00 CPRE affiliation fee (chq.789)
 - £ 7.00 STP Inv. 386243 – printing ink (chq.790)
 - £ 59.99 A.Schuilenburg re Website fee (chq791).
 - £345.00 CGM Inv. 204730 (chq.792)
 - £135.44 A.Morris – VV costs for Jan.Feb. + Directory (chq.793)
 - £ 36.00 A.Morris – Neighbourhood Plan Newsletter for Jan & Feb.(chq.794)
 - f) *Monies received:*
 - £5500.00 Precept 1st tranche.
 - £ 77.00 Eastern Power Networks Wayleave paymen

7. Planning:

Plan.App

Work

P.C.

SCDC

S/0477/17/DC	Blackman & Rodgers	10 High St.	Demo of lean-to shed etc	18/2/17		Approved
S/0668/LB	“ “	“ “	Removal of exist.green house & replacement	01/3/17	Approved	Approved
S/0669	“ “	“ “	“ “	“	“	Approved
S/1415/17/FL	Mrs A Stone	Site opp 3 Streetly End	Proposed new dwelling - amendments to existing plan.ap	29/4/17		
S/1306/17/FL	A.O'Mara	Blaybourne House, Burton End	Const. new garage & workshop	28/4/17		

8. Maintenance:

- a) Gritting bins: Update
- b) Play area repairs – update.

9. Neighbourhood Plan: Update**10. Traffic issues:**

- a) Speed Watch update
- b) Speed Indicator update

11. Report by County Cllr. Hickford**12. Report by Dist.Cllr. Fraser/Turner****13. Any Other Business:**

Signed.....Parish Clerk