

WEST WICKHAM PARISH COUNCIL MEETING

Minutes of the Parish Council held on Monday

21st May 2018 at 7.30pm in the Village Hall

Those present were: Councillors P Charlton (Chairman), M. Cornish, P. Grieve, T Hall, DLicence, A Schuilenburg and D. Sargeant, District Councillor G Harvey, County Cllr. H. Batchelor, the Parish Clerk and 4 members of the public

1. **Results of local election:** The election was uncontested as there were only 6 nominees there is therefore a vacancy which will be advertised in Village Voice and the website. The Registration and Declaration of Acceptance forms were signed by the 6 councillors.
 - a) **Election of Chairman:** Cllr. Schuilenburg proposed Cllrs. Charlton to remain as Chairman, seconded by Cllr. Licence. Council agreed to this and Cllr. Charlton accepted.
 - b) **Election of Vice Chairman:** Cllr. Schuilenburg proposed Cllr. Cornish to remain as Vice Chairman, seconded by Cllr. Licence and accepted by Cllr. Cornish. The Council agreed.
 - c) **Appointment of two councillors to represent the Parish Council on the VHMC:** Cllrs. Schuilenburg and Licence were happy to continue in this role.
2. **Apologies:** Leanne Fisher (Community Support Officer)
3. **Minutes:**

Minutes of the meeting held on 26th March 2018 were signed as a correct record.
4. **Declarations of Interest:** Cllr. Cornish declared an interest under Item 9 (Planning) and Cllr. Schuilenburg under Item 6 (Finances) – authorised payments.
5. **Matters Arising:**
 - a) *Dean Road junction:* No further update as Nicola Burden of Highways was not at the Combined Parishes meeting. Cllr. Grieve requested that at the next Combined Parish meeting mention was made of the large sign put up for the Point to Point at Horseheath. This should be re-sited as it obscured road vision in its present position.
 - b) *Hedge cuttings:* It is believed the cutting has been completed and the debris is gradually being removed.
 - c) *Allotment vacancy:* This remains vacant and it will be advertised on the website, the noticeboard and the Village Voice.
 - d) *Query re plastic cover on SCDC Magazine:* Dist.Cllr. Turner responded very quickly saying that because the elections were shortly after delivery of the magazine they wanted it to be a clean and untorn cover.
 - e) *Possible new room added to Village Hall:* Cllr. Cornish had received a quote of £150 per sq.ft., approx.. price £45,000. It would not have a flat roof as the slope of the existing hall would accommodate a new room. It was agreed that further investigations would be made to find out what exactly was needed. Trevor Hall suggested that a survey should be held containing this question.

6. Finance:

- a) **End of year accounts 2017/18** (distributed to all councillors). The Chairman went through the year's accounts and was pleased that they were in good shape with continuing savings to carry out any necessary work required. The Precept is acceptable to the village and we are building a sensible reserve. The accounts were agreed and signed off.
- b) **Exemption form:** This form is required by the External auditors if the accounts expenditure and receipts is less than £25,000 which means it will be unnecessary to have an external audit. An internal audit will still be required. It was agreed to request Exemption and the form was duly signed.
- c) **Statement of Governance & Statement of Account:** The Chairman read out the details of these two items, they were agreed and signed by the Chairman and Parish Clerk.

d) **Allocated reserves to 31/3/2018:** These were agreed and remained the same.

e) Authorised payments:

£ 79.90	Carlton Parish Council – VAT share on Speed Indicator cost (chq.824)
£ 79.90	Weston Colville Council “ “ “ (chq.825)
£196.50	Balsham Parish Council “ “ “ (chq.826)
£196.50	Horseheath Parish Council “ “ “ (chq.827)
£196.50	West Wrattling Parish Council “ “ “ (chq.828)
£196.50	Castle Camps Parish Council “ “ “ (chq.829)
£196.50	Shudy Camps Parish Council “ “ “ (chq.830)
£372.54	Mrs.J Richards salary for Apr/May. (Chq.831)
£250.00	Age UK (Mobile Warden Scheme) (Chq.832)
£ 20.00	Jackie Dockerill – Annual fee for Payroll & Returns (Chq.833)
£ 36.00	Wildlife Trust subscription fee – Direct Debit
£ 79.36	A. Morris for Village Voice costs for Feb.2018 (chq.834)
£ 36.00	CPRE affiliation fee (chq.835)
£ 8.26	STP Inv. 26451, Epson printing ink (chq.836)
£250.00	Trevor Hall re Neighbourhood Plan character assessment (chq. 837)
£6.72	Alex Shuilenburg for replacement screws re bench (chq. 838)

f) Monies received:

£5500.00 Precept 1st tranche.

- 7. **Parish Nurse Project:** The Chairman asked the Council if anyone was against contributing towards this project, which worked in conjunction with the Mobile Warden Scheme to which £250.00 is annually contributed. It was agreed that it would be a good thing to help, especially as there were several villagers benefiting from visits by the Parish Nurse, but it was a question of how much. The Chairman suggested that we make a contribution of £250 per year, the same as made to Age UK for the Mobile Warden Scheme. This was agreed but to be reviewed annually. It was also agreed that the phone no. for the Parish Nurse should be published regularly in the Village Voice and on the website.

8. Transport:

- a) Georgina Magin reported that the Strategic report had been released which needed to be looked at and discussed.
- b) Suffolk County Council had been asked through Freedom of Information to give details of their plans and also the Chamber of Commerce.
- c) Questions arose about the support of Cambs County Council for the duelling of the A1307, is this correct? It would be good if CCC communicated with the Suffolk County council to check what information is given out as they seem to be underhand in order to get a further survey paid with public money and there needs to be more transparency. Cllr. Batchelor said he would go back and look into this with the Greater Cambridge Partnership.

d) Cllr. Harvey said he felt that the analysis of which way the traffic was flowing through Linton was overstated, that 41% turned left to go to A11.

The A1307 Transport meeting is on 6th June at Linton Village School which would be attended by Cllr. Shuilenburg and the Chairman would attend the A1307 Forum meeting. Trevor Hall will put Cllr. Schuilenburg on the email list for notification of meetings.

9. Planning:

The following planning applications had been received from SCDC since the last meeting for the Parish Council's comments, which are indicated in the final column:

S/3740/10/17	W Stone	The Meadow, Streetly End	Outline permission-new dwelling & access	Not supported (o/s development area)
S/3823/17/RM	E Moon	The Meadow, Streetly End	Reserve matters following appeal ref APP/W0530	Supported
S/3130/17/FL	A Champ	15 Burton End	Amendment to plan	Supported (Permission granted)
S/4563/17/VC	W.Stone	Land at Balsham Hill	Variation S/1044/15/RM	Supported

(b) S/0507/18/OL – Cllr. Cornish has been asked to prepare a S106 agreement for the 4 affordable houses by SCDC and will receive an answer at the end of May.

10 Maintenance:

- a) **Footpaths:** No. 1 has been reinstated however someone has complained about No. 3, going down to Mill Lane but both Cllrs Cornish and Charlton had walked there and considered it satisfactory.
- b) **Road Signs:** Nothing further has been done as yet. Cllr. Schuilenburg had reported another sign in need of repair.
- c) **Maypole Croft plot clean up:** No further progress.
- d) **Replacement noticeboards:** It was agreed that we needed two new noticeboards, one to be placed below the Village Hall and one at Streetly End. Cllr. Cornish said he would deal with this following agreement by Council.

11. Neighbourhood Plan: The Character Assessment is taking place but the plan will not be signed and sealed for another 18 months. £3000 needs to be set aside for costs and these are in reserve. It is important that the village is informed of what is going on. Cllr. Sargeant will be taking over from Trevor Hall, who was thanked for all his work over the past two years putting the Neighbourhood Plan in place.

12. Anti-social behaviour issues: Cllr. Shuilenburg has been dealing with this problem after reports of damage being done to equipment and fencing in the play area and the football net and basket ball equipment damaged. The children are known and it seems to happen between 4.30 and 5pm. The police are aware of this and Leanne Fisher said she would come and inspect but since then the tiles on part of the roof have been broken by the children kicking a ball up the wall with the intent of damaging the tiles. These have now been repaired and the fence. Sue Harrow who runs the Daisy Chain preschool has been asked to report any instances of damage. CCTV footage is acceptable evidence for the police and Leanne Fisher sent details of such equipment. The cost would be approx.. £100 each. It was agreed that Cllr. Schuilenburg purchase the necessary equipment, one inside and two outside.

13. Traffic issues:

a) Speed Watch: Cllr. Licence is in charge of this and Simon Blackwell had reported that on average 30% of cars are doing over 30mph.

b) Speed Indicators: These are now all in place and working well. Speeds of over 60mph are being recorded of cars through Streetly End. It was suggested that moving the 30mph signs further out of the villages might help.

14. County Councillor Batchelor's report: He had also sent an Annual Report for the Parish Meeting.

a) Following the change of control of the District Council there are now 35 Liberal Democrat members out of 45 and this will possibly lead to changes in policy.

b) Due to the lack of a 5 year plan of land supply the Local Plan had once again been delayed but the problem has been resolved and the plan can be adopted, probably in July.

c) The redesignation of Children's Centres has not taken effect at the Linton Children's Centre at the Linton Library due to the fact that the lease is held by Cathodean Co.

d) Greater Cambridge Partnership have agreed to take on the charges for the Park & Ride parking.

e) Local Highways Improvement Scheme – applications need to be in by 31st July. This scheme would possibly provide funding to move the 30mph signs so need to investigate.

15. Report by District Cllr. Harvey: Cllr. Batchelor introduced Cllr. Harvey who was elected as the new District Councillor, who said he felt privileged to have been elected and looked forward to the challenge of moving forward particularly with the possible changes of policy following the local council elections.

16. Any Other Business:

a) The Parish Clerk was asked to write to Highways about the West Wickham/West Wrattling/Carlton cross-roads where the grass is making visibility very difficult.

b) Cllr. Batchelor asked if the Council would like the Combined Parish Meetings to continue and they all agreed they were most useful and beneficial especially when local council officers from Highways, Planning and transport attended.

The next Parish Council meeting will be held on Monday 23rd July at 7.30pm.

Chairman.....