

WEST WICKHAM, CAMBRIDGESHIRE ("the Village")
NEIGHBOURHOOD PLAN ("NP")

Minutes of meeting of Neighbourhood Plan (NP) Working Group (WG)
7.30pm Tuesday 6th November 2018 at 49 Burton End

PRESENT:

Andrew Morris (AMo)
Arthur Mawby (AMa)
David Sargeant (DS - Minute Taker)
Georgina Magin (GM)
Janet Morris (JM)
Simon Blackwell (SB)
Trevor Hall (TH - Chair)

APOLOGIES:

None.

1. MATTERS ARISING FROM 9 OCTOBER MEETING

- 1.1 Brian Upton was contacted and wishes to stand down from the working group.
- 1.2 James Midwood has not responded to Trevor's enquiry.
- 1.3 It was raised whether we needed another member since Jenny, Brian and it appears James have stood down. It was felt that ideally we would get a representative from Streetly End. AMo proposed approaching Anita Stone who also has specialist tree and environment expertise that could be valuable.

2. CHARACTER ASSESSMENT (CA)

2.1 The visit to Red Graphic hasn't happened yet but seeing as the grant application is well underway we can go ahead.

ACTION TH and AMo to arrange a visit to Red Graphic in the next few weeks.

3. GRANT APPLICATION

- 3.1 TH and AMa have successfully applied to Locality for a grant of £4791.
- 3.2 The amount released was reduced to remove the items listed under 'Village Hall' as it 'is not eligible for funding from this programme'. The amount granted is £3391.00 and will be administered by Groundworks on behalf of Locality.
- 3.3 There is a short deadline (Nov 10th) to complete the acceptance form online. Patrick will approve the completed form as the authorised person. Trevor is working on that now.

4. ENVIRONMENT POLICIES

- 4.1 Georgina has circulated a set of bullet points and notes for discussion around the environmental policies for the WG's consideration.
- 4.2 It was observed that there is inevitably some overlap for some items between policy areas. For example footpaths turn up in environment and transport & access. For now we will allow duplication and look to edit the complete drafts later on. Where notes on a particular area directly support a policy it is appropriate to leave the material in that section. Hopefully the training from ACRE will help up with this.

4.3 GM took us through the "First Thoughts Nov 2018" document.

4.4 SB pointed out the DEFRA website magic.defra.gov.uk which provides maps to help answer questions around land classification & geology. Specifically according to the Country Landowners Association (CLA) DEFRA should be able to tell us the classifications of the agricultural land in the parish.

4.5 It was felt that the section of Roman Road in our parish should be listed in the plan as an 'unscheduled heritage asset'.

4.6 We need to clarify the status of some of the woods in the parish. For example Over Wood and Lawn Wood were mentioned.

4.7 The Elm in Streetly End is a notable tree. DS thought it might be worth passing on to the SCDC tree officer.

4.8 Trevor thought a shaded topological map might be helpful.

ACTION AMo was going to check if the one produced by Matthew Morris as part of the Big Dig would be suitable.

4.9 GM is going to consult with Anita Stone to see if she can help to list our wildlife sites & notable species entries.

4.10 The Old Filtration Plant should be listed as a wildlife conservation area.

4.11 It was agreed that a policy protecting trees was important.

4.12 It wasn't clear what polices could achieve with respect to footpaths in general as all changes are mostly in the gift of the landowner.

5. AOB

5.1 We need to find out what the listing status is of the War Memorials in the parish and possibly mention the proximity of the Wratting Common memorial, which is outside of our parish, but very close to the boundary.

5.2 It was agreed that providing a safe cycle and walking route from West Wickham through Streetly End and on to Horseheath was worth a separate entry in the plan distinct from general footpath support.

5.3 AMo presented a summary of the potential infill sites in the parish. The 17 described were more than expected, although some are probably not deliverable in the short to medium term.

5.4 It was noted that Platt's Farm is being surveyed.

5.5 JMo is going to publish the latest population figures from Cambs County Council.

6. NEXT MEETING

6.1 Next meeting will be on at 1930 on **4th December 2018** at 49 Burton End

6.2 A subsequent meeting is planned for the 8th January 2019.

Meeting closed 9.25pm