

WEST WICKHAM PARISH COUNCIL**Members:**

You are hereby summoned to the meeting of the Parish Council to be held in the Village Hall, West Wickham on **Monday 3rd June at 7.15pm.**

Public and press:

You are invited to attend the whole meeting and are welcome to speak at the end of the meeting.

AGENDA

1. **Election of Chairman**
Election of Vice Chairman
Appointment of two councillors to represent the Parish Council on the Village Hall Management Committee.
2. **Apologies**
3. **Declaration of Interest:** To notify the Clerk of any declarations of interest from members for any items to be discussed.
4. **Minutes** of the meeting held on Monday 25th March 2019 to be signed as correct.
5. **Jacqueline Douglas (Parish Nurse Plus Project)** to outline her job assisting the Parish Nurse..
6. **Matters arising:**
 - a) *Recreation ground upkeep:* Discuss new contract with CGM (copies distributed)
 - b) *Road 30mph speed limit signs:* Update
 - c) *RoSPA inspection - discuss*
7. **Correspondence:**
 - a) Letter from Hon. Lucy Fraser regarding local transport needs.
 - b) Request from Salvation Army
8. **Planning:**

Work req. date recd date retd.

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|--------------------------|--------------|-----------------------|---|---------|---------|---------|
| S/0619/19/ RM | M Cornish | Land 37 Burton End | App.of matters reserved for access etc. S/0507/18 | 15/3/19 | 25/3/19 | support |
| S/1597/19/ FL | P.Jordan | Land adj 3 High St | Proposed detached dwelling | 9/5/19 | 28/5/19 | |

9. Finance:

- a) **End of year Accounts 2018/2019** (distributed to Councillors) – Acceptance of End of Year accounts to be agreed and signed prior to being submitted to the internal auditor.
- b) **Exemption form to be agreed and signed and sent to external auditors.**
- c) **Statement of Governance and Statement of Account to be read out and signed.**
- d) To agree allocated reserves to 31/3/2019.
- e) **Authorised payments:**
 - £2,160.00 Cambridgeshire ACRE re Neighbourhood plan (chq. 877)
 - £ 323.19 BHIB Insurance (chq. 878)
 - £ 380.92 Mrs J Richards salary for April/May 2019 less PAYE (chq. 879)
 - £ 218.00 CAPALC annual affiliation fee (chq. 880)
 - £ 350.00 Age UK (Mobile Warden Scheme) (chq. 881)

- £ 30.30 STP Office Supplies (ink for printer)(chq. 882)
- £ 20.00 Running Total payroll services (Jackie Dockerill) (chq.883)
- £ 36.00 CPRE annual subscription (chq. 884)
- f) *Monies received:*
- £ 78.62 Eastern Power Networks plc – Wayleave.

10. Traffic & Parking issues: Update

11. Maintenance:

- a) Speed Indicator & Speed Watch reports
- b) Road sign repairs: Update
- c) Plot opposite Maypole Croft: Update?

12. Neighbourhood Plan: Update

13. A1307 update: Georgina Magin

14. Report by Cllrs. on meetings attended:

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15. Report by District Cllr. Harvey & County Cllr. Batchelor (reports on website)

16. Any other business:

Signed:

The next meeting will be held on Monday 22nd July 2019.