

*Draft*

**WEST WICKHAM PARISH COUNCIL**

**Minutes of the Meeting held on Monday 22<sup>nd</sup> March by zoom  
At 7.30pm.**

Those present were: Councillor P. Charlton (Chairman), Cllrs. M. Cornish, P. Grieve, A. Hazelhurst, D Licence, A. Schuilenburg & D. Sargeant. County Cllr. H Batchelor, Dist. Cllr. G Harvey, Trevor Hall & the Parish Clerk.

1. **Apologies:** None

2 **Declaration of Interest:** None

3. **Minutes** of the meeting held on Monday 25<sup>th</sup> January 2021 were approved and will be signed as correct.

4. **Correspondence:**

- a) Letter from Keith Day announcing appointment of Kim Cox as the new Parish Nurse.
- b) Invitation of Community South Cambridgeshire zoom meeting.

5. **Planning:**

<b>20/3139/ S73</b>	W Stone	The Meadow, Streetly End	Amendment to S/4286/19	12/10/20	26/10/20	Supt.	<b>App.</b>
<b>20/3900/ LBC</b>	G Ireland	19 High St.	Replace dormer windows etc.	12/10/20	26/10/20	Supt.	
<b>20/04192/ FUL</b>	Agent	Land s. of 24 High St.	Change of use to resid.	27/10/20	10/11/20	Supt.	<b>Ref.</b>
<b>20/04470/ PR103Q</b>	W.Stone	The Meadow Streetly End	Prior app.of change of use of agric.bldg. to dwelling hses.	7/12/20	21/12/20		Withdr awn.
<b>21/0296/ HFLR</b>	Mrs S Preston	2 Manna Cottages	Grnd floor front & side ext. etc	16/2/21	4/3/21	Supt.	
<b>21/0247/ TTCA</b>		27 High St	Crown red. Of willow & conifer	26/2/21	12/3/21	Supt	
<b>21/0161/ TTCA</b>		35 High St.	Amendment felling & crown reduction	3/3/21	15/3/21	Supt	
<b>21/0680/ HFUL</b>	A McWilliam	38 Streetly End	Erection of a barn/carriage hse	12/3/21	2/4/21		
<b>21/00681/ LBC</b>	“	“	“	“	“		

21/0680/0681 – 38 Streetly End. Cllr. Grieve had spoken to residents who were not against the application. ***The Parish Council agreed to support this application.***

21/0161 – Tree work, 35 High Street. Cllr. Charlton had inspected and supported the application. ***This was agreed by the Parish Council.***

## 6. Finance:

- a) Update of Accounts distributed to Councillors.
- b) *Authorised payments*
  - £149.60 HMRC PAYE 4<sup>th</sup> qrt. (chq. 0947)
  - £398.90 Mrs J Richards Feb/Mar 2021 salary (chq.0948)
  - £ 33.52 “ “ Expenses for 20/21 – postage etc. (chq. 0949)
  - £ 30.00 Parish On-Line support 20/21 (chq. 0950)
  - £600.00 St Mary’s PCCC (contribution towards maintenance) (Chq. 951)
  - £1500.00 Cambs County Council for contribution re the LHI award (Chq. 952)
  - £ 6.00 Parish On-Line VAT (chq. 953)
- c) *Monies received:* None
- d) *Precept & Budget* – Precept request accepted by SCDC
- e) The Parish Clerk was asked to check if an invoice had been received from EE Plumridge for Covid Buddy Cards printed last year for Cllr Licence.
- f) The Parish Online payment should have included £6.00 VAT. ***The Parish Clerk will send a further cheque for this amount to Geosphere.***

## 7. Traffic & Parking issues:

- a) *Speed Indicator & Speed Watch reports:* Cllr Licence said that speeding was still bad at Church End but there was little one could do about it. Mention was made of a Volvo parked on the road which could possibly prevent a tractor or carrier getting through. It was suggested a note be written asking the owner if he could park it nearer Maypole Croft.

## 8. Maintenance:

- a) *Update on Flooding in High St. and at Streetly End & work schedule:* Highways had visited the area reporting as flooding in Streetly End and reported back there was no water present when they visited, they hoped that the forthcoming grip cutting would rectify any issues. The PC had sent photos showing the extent of the flooding and the Chairman queried with Cllr Batchelor why this was not on Highways records. ***Agreed to keep an eye on this and report to Highways if there is a problem.*** Cllr. Grieve queried an email sent by Cllr Batchelor saying that work would be done on the flooding area in the new financial year. He had also notified the Council of the new Highways Officer, Maciej Adamczyk.
- b) *Litter Pick-Up* – Due to the Covid restrictions it is not possible to have a group Litter Pick-up this year. However if anyone is happy to pick-up on their own, the Council can supply the necessary equipment to do the job safely. Please contact Cllr. Grieve. Cllr. Harvey said he would send the Chairman the name of the best company to supply this equipment. ***Cllr. Grieve has put an item in the Village Voice about this.***
- c) *Further curbing of the High Street.* There has been no further progress but need to check the cost to carry out this work. ***Cllr Batchelor said a large sum of money had been allocated for the coming year towards footpaths and curbing upgrades so now would be a good time to ask.***
- d) *Dead beech tree at Webb’s road, Streetly End.* It is reportedly being looked at but have had no report yet. It is close to a power cable so perhaps worth contacting the power company about it.
- e) *Fallen tree on footpath No.7 (Yen Hall land):* Tony Humphrey from Yen Hall has confirmed that the tree is on their land and will get it removed.
- g) *Defibrillator Update.* Cllr Schuilenburg had checked various makers and the cost would be approx..£2000 so should we do some fundraising as it is a village facility. ***However the Parish Council thought they should purchase this equipment and it was agreed following a vote.*** It would be sited on an outside wall of the Village Hall.
- h) *Website update:* Cllr Schuilenburg reported that after 10 years of existence the website is running out of space. He had investigated various hosting services and the best one would cost £60 per annum. ***A vote was taken and it was agreed that a new host service should be used.***

## **9. Village Hall & Recreation Ground:**

a) *Extension to Village Hall:* Trevor Hall had received 3 quotes for phase 1 of the possible extension, £3000, £3500 + VAT and £950 + VAT. He was impressed with the detail presented in the last and cheapest quote. It is necessary to meet and discuss these quotes and their proposals. The Chairman asked who would make this decision, the Village Hall or the Parish Council and Trevor Hall replied that it would be the decision of the Parish Council. The Chairman then asked if all the members of the VHMC wished for this extension to go ahead as it needed to be a joint decision. If the VHMC and the Parish Council were happy to discuss the next stages then Cllr Charlton and Trevor Hall should together sort out what is necessary. Trevor Hall pointed out that this extra space is required for the needs of the Village and there would be fund raising. ***A vote was taken and it was agreed to pursue these quotes for Phase 1 jointly.***

b) *Update on the demolishing of the Climbing Wall in Play area:* At present it is too wet to dismantle this wall. The Chairman asked if some drainage was needed and Cllr Cornish suggested putting in a mole system to empty out into the car park. He would lend the necessary equipment and offered to do the job. The fence would need to come down temporarily in order to do the job.

## **10. Zero Carbon Funding:** see under item 14.

**11. Neighbourhood Plan:** Cllr Sargeant reported that a cheque for the Groundwork needed to be paid and once done he will then put in for another grant to cover the cost of printing and Rachel's work. The Consultation will be carried out between 1<sup>st</sup> May and 30<sup>th</sup> June. Information is going into the Village Voice and letters will be sent out to the landowners in the parish. This will be the last major consultation to be carried out and 3 major documents will be produced. £1800 will be paid for the latest consultation carried out by Rachel. Janet Morris will write a report detailing the entirety of the plan.

## **12. Meetings attended by Cllrs:**

a) Haverhill Area Forum – Cllr Hazelhurst reported this outlined plans for a Cambridge rail line. Cllr Schuilenburg asked if this relied on the Oxford/Cambridge link which has now been cancelled and was told this has not been mentioned.

b) P.C. Liaison Meeting – Cllr Hazelhurst reported this was about the Linton Greenway and how villages could lock into that greenway in order to get to the Park & Ride at Babraham. Re-opening the existing rail line from Cambridge to Haverhill was also discussed. The Chairman said we need to make sure that West Wickham is represented regarding the link to the Park & Ride.

c) South East Cambridge transport meeting phase 1 – Cllr Hazelhurst will send details of this to the Parish Clerk to be forwarded. Cllr Cornish enquired about an email sent from Cllr Batchelor that the speed limits will soon be put in place and Trevor Hall asked about 50mph limits on dual carriageways as this is not allowed according to the Police.

d) Cambridge Local Engagement Event – Cllr Licence was invited to attend as a community aid organiser. There will be a new team to work in the local community who needed to know what the local villages had done during Covid.

e) GCP meeting – Cllr Sargeant had attended. Two new Planning Officers were introduced and a short presentation was given by a Planning officer. Quite helpful.

## **13. Report by District Cllr. Harvey & County Cllr. Batchelor** (reports on website)

a) Cambs. County Council elections – no decisions will be made between the end of March to end of May because of the elections so their reports will be shorter.

b) 5 year land supply policy is still in place and will hold with the guidelines.

c) Cllr Batchelor had received flooding photos of Streetly End which have been forwarded to Highways who are going to do something about it – a deep grip possibly.

d) Cllr Cornish spoke about the shared cost of the remaining affordable property in the village which was £1377 per month for 50% ownership, £900 mortgage and rent of £430. He thought this was excessive and highly unlikely that anyone would wish to take this on. Both councillors said they would look into this.

**14. Any other business:**

- a) The Chairman asked if there were parish elections this year but was told they would be in 2022.
- b) Cllr Licence that on Footpath 17 there were sign posts rotted and on their sides, could she deal with this. *It was agreed that she could as she knew exactly where these rotten posts were.*
- c) Cllr Cornish informed the Council that the village fete would be held in their garden and would the Parish Council be able to supply their help. *The Chairman made a note of the date – 3<sup>rd</sup> July 2021.*
- d) Trevor Hall asked if the Parish Meeting would go ahead this year. The meeting has to be held in May so it is unlikely unless a zoom meeting is held.
- e) The Parish Clerk had sent everyone a list of dates for Parish Council meetings from May 2021 to March 2022. Please let her know if these are acceptable.

**The next Parish Council meeting will be held on Monday 24<sup>th</sup> May 2021. If it is possible Parish Meeting will be held in the Village Hall.**