

## WEST WICKHAM PARISH COUNCIL MEETING

### Minutes of the Parish Council held on Monday

**26<sup>th</sup> July 2021 at 7.30pm in the Village Hall .**

Those present were: Councillor M. Cornish (Vice Chairman), Cllrs. P. Grieve, A. Hazelhurst, D Licence, A Schuilenburg and D. Sargeant, District Councillor G Harvey, County Cllr. H Batchelor, the Parish Clerk and 1 member of the public

1. **Apologies:** Cllr Charlton
2. **Declaration of Interest:** None
3. **Minutes:** Minutes of the meeting held on 24<sup>th</sup> May 2021 were signed as correct.
4. **Correspondence:** A report from Age UK. *Parish Clerk will distribute.*
5. **Planning:**

21/02254/FUL	M Pope	Platts Farm	New dwellings	2/7/21	6/7/21	<b>Not suptd.</b>
20/02564	Mr Lodge	Land SE of Burton End	Installation of solar farm & assoc. infrastructures	7/9/20		<b>Supt with comment</b>
21/0161/TTCA		35 Hih St. West Wickham	Tree work	3/3/21	15/3/21	<b>Support</b>
21/00680 HFUL & 21/00681 LBC	A McWilliam	38 Streetly End	Erection of a barn carriage house	12/3/21	2/4/21	<b>Support &amp; appvd</b>
21/01607/ HFUL	Mrs S Preston	2 Manna Cottages, Burton End	Two story side & front ext.	12/5/21	14/6/21	<b>support</b>
21/1752/HFUL	R. Ling	49 High St.	Timber framed gdn stud.	18/5/21	2/5/21	<b>Supt &amp; appvd</b>
21/01754/ HFUL	K Dicks	96 High st.	Det.garage inc. home office/bedroom to 1 <sup>st</sup> fl.	27/5/21	10/6/21	<b>Support</b>
21/3086/FLB	A Covey	Streetly Hall	Ext.& conv. Cart lodge into office space	21/7/21	13/8/21	<b>Support</b>

### 6. Finance:

- a) Update of Accounts distributed to Councillors.
- b) *Authorised payments*
  - £655.99 P.Charlton for purchase of two picnic tables (chq. 0966) **Paid**
  - £149.49 HMRC 1<sup>st</sup> qrt PAYE (chq. 0967) **Paid**£
  - £398.90 J.Richards June/July salary Chq. 0968

£249.60 CAPALC affiliation fee (chq. 0969)

£775.00 ABC Tree Surgery for grass cutting Inv. 291,297, 303,304 & 307 (chq. 0970)

£ 60.50 Running Total for Payroll services & audit Inv. 1634 & 1667 (chq. 0971)

£ 80.46 A.Morris – ink & paper for N.Plan/)(Chq. 0972)

£ 51.93 STP Stationery Inv. 160727 printing inks (chq. 0973)

£767.60 EE Plumridge Inv.1380 NP,1381 NP, 0110,0042,0987, 1019, 1473, 1433, 1315, 1369, 1252, 1230.

c) *Monies received:* None

d) Internal audit carried out satisfactorily and report distributed to Cllrs.

#### **7. Traffic & Parking issues: Speed Watch & Speed Indicator reports**

a) Trevor Hall has agreed to replace Simon Blackwell, who has stepped down from this job, to carry out the speed watches. The Speed Indicator in Streetly End was being set off a lot probably due to the high grass so it has been resited. There are still speed problems at the top end of West Wickham.

#### **8. Maintenance:**

a) *Dead beech tree at Streetly End:* The Parish Clerk thought a branch had been cut so ***Cllr Grieve said he would investigate if anything had been done.***

b) *Street sign missing in Streetly End:* This is the sign coming into Streetly End from Horseheath. It has still not been replaced. ***The Parish Clerk will send reminder to Highways.***

c) *Defibrillator:* Cllr Schuilenburg had received two quotes with a difference of £100 between them. Both require the village to undertake fundraising. The question was asked if all the money had to be from fund raising, could the Parish Council not donate some of the money. If the Parish Council has charity status this may not be possible. ***The Parish Clerk will check with CAPALC.***

d) *Replacement bench:* Two new benches have been purchased but are not yet in place.

#### **9. Village Hall & Recreation ground: .**

a) *Climbing Wall demolition:* Tom Licence has carried out this work and the ground has been grass seeded but the logs need to be taken away.

b) *Damage to fence:* Cllr Schuilenburg saw this happen. A young boy with his family attempted to jump the fence and broke one of the pickets. It was not done deliberately. Cllr Licence said she would put something in the Village Voice. Cllr Hazelhurst asked about the outer fence going round the recreation ground which is rotten. This fence is obsolete as there is a fence already in place round the playground which is in good order.

#### **10. Zero Carbon Funding:**

- a) *Proposed new heating system:* The Chairman of the Village Hall Management Committee asked if the Parish Council would be prepared to donate £1000 towards the proposed new heating system. This will cost £15000 and the VHMC are applying for a grant of £9000 and the last £5000 would come from Village Hall funds. The new heating system will be much more economic and with a possible 30% increase in electricity charges will make a considerable difference. ***This request was put to the Council and they were in agreement to donate £1000 towards this heating system.***

#### **11. Parish Communication:**

- a) *West Wickham website picture:* Cllr Schuilenburg had received a negative response from Facebook who did not believe it was West Wickham, Cambs. website and would not take it down because he had no authority. He ended up sending a scanned version of the artwork and the fact that he was a Parish Councillor to the “owner” and it is now no longer on their website.
- b) *Setting up a Facebook site:* Cllr Hazelhurst supported having a Facebook but before setting it up he needed to know the decision of the Parish Council. There was discussion about the virtue of Whats Ap which is used by a number of villagers without any monitoring whereas Facebook would need a couple of people to constantly monitor what was going on. ***Cllr Sargeant said he would create an online survey to see what social medial platforms are used by parishioners and it was decided that Cllr Licence will put an item on the matter in the Village Voice.***

**12. Neighbourhood Plan:** Cllr Sargeant told Council that the Regulation 14 consultation finished at the end of June. 67 residents responded of which 97% were supportive of the plan and 3% offered no opinion. Protecting the character of the village was high priority. There were 18 statutory responses, one being SCDC and 2 landowners. The group is aiming for an October deadline and it is necessary to finalise details before submission for the regulation 16 consultation and examination. It was noted that the standard required for a neighbourhood plan to pass examination has been raised since the early plans were approved and thus our plan is longer and more complex than some of the examples we first looked at.

**13. Allotments:** The VHMC would like to put a water meter on the stand-by pipe used by allotment holders as there is a sewage charge on all water going through the pipes. This would not apply to the Allotment pipe. Cllr Licence asked the Council if they agreed to a water meter being put in and all agreed.

**14. Meetings attended by Councillors:** None

**15. Reports by District Cllr Harvey & County Cllr Batchelor:** These are published on the website. Since publishing the following matters are arisen:

1. CCC have this year allowed the verges to go wild but this has caused some problems with vision. Cllr Batchelor organised trimming to take place where needed.
2. Biodiversity planning document – ground rules for new development. Parish Clerk will forward to Council.
3. A Recovery Plan to help businesses affected through the pandemic.
4. GCP money for sustainable projects e.g. cycleways. A cycleway from West Wickham to Horseheath has been suggested so might be worthwhile looking at this. Cllr Harvey is a contact and Cllr Licence has offered to do a site walk with him.

5. LHI bids open this month, closing in September. The Vice Chairman said kerbing was needed through the village. The application form is on the CCC website and Cllr Batchelor will send the Parish Clerk the link.

6. The Government are starting the process of renewing constituency boundaries.

**16. Any other business:**

a) Cllr Schuilenberg has been offered wild flower seeds to use where the nettles are growing profusely by the village hall. These nettles will need clearing and it was agreed to do this and sow the seed in September.

b) Cllr Licence said Footpath 6 have trees overhanging on both sides. Could she ask Robert Giles to cut these back on both sides. This was agreed.

c) The “diversion” signs are still in place and need to be removed as the work was done several weeks ago. Cllr Batchelor made a note of this.

d) Cllr Cornish complained about the fact that Cambridge Cottage Housing Association have a policy of not letting out a two bedroomed cottage to a single person. The daughter of one of the residents, who wished to move in to be next door to her Mother as she helps in caring for her, was refused. Cllr Batchelor suggested if it happens again to contact either him or Cllr Harvey as they might be able to help.

**The next Parish Council meeting will be held on Monday 27<sup>th</sup> September at 7.30pm in the Village Hall. All welcome to attend.**

**Chairman.....**