

## WEST WICKHAM PARISH COUNCIL MEETING

### Minutes of the Parish Council held on Monday

25<sup>th</sup> July 2022 at 7.30 pm in the Village Hall .

Those present were: Cllrs. A. Hazelhurst, A Schuilenburg, D. Sargeant, C. Mulley-Richards and R. Temple., County Cllr. H Batchelor, Parish Clerk and 3 members of the public.

1. **Apologies:** None.
2. **Declaration of Interest:** None.
3. **Minutes:** Minutes of the meeting held on 23<sup>rd</sup> May, 2022 were signed as correct following approval by the Council.
4. **Co-option of G. McNeillie & R. Ling on to Council.** The proposed candidates each gave a brief resume of themselves, Cllr McNeillie, who has lived at The Old Chequers, Streetly End, with his wife for the last 4 years. A Civil Engineer by profession, working all over the world, he retired in 2010 but still did consultancy work but has now fully retired. Cllr. Ling has lived at 49 High St for the last 4 years and has worked as an accountant for 14 years. His main passion is music, playing the trombone in a band. A vote was taken to accept their co-option on to the Council and the Register of Interest forms and Declaration of Acceptance forms were completed, signed and witnessed. The Chairman welcomed them onto the Council.
5. **Correspondence:**
  - a) Letter from Magpas requesting a donation: This was discussed but it was agreed to decline, keeping any donations made within the village.
  - b) Letter from Adrian Sargeant introducing himself as the new Tree Officer.
6. **Planning:**

<b>22/2301/ HFUL</b>	Dr B Grzregorczyk	32 Streetly End	Raising exist.chimney stack to conform with fire regulations	24/6/2 2	11/7/22	support
<b>22/2302/ LBC</b>	“ “	32 Streetly End	“ “ “	24/6/2 2	11/7/22	support
<b>22/0671/ TTCA</b>	R Giles	61 Streetly End	Fell sycamore, 2 ash	24/6/2 2	11/7/22	support
<b>22/01039/ FUL</b>	B Pope	Platts Farm	Further amendments	14/7/2 2	25/7/22	support
<b>22/02970/ HFUL</b>	S Sutch	35 High St	Const. oak framed summer hse. At rear	19/7/2 2	18/8/22	Decision To be made

22/02301/2 – 32 Streetly End. Raising existing chimney stack. **Agreed to support.**  
S/3626/ 19 - 61 Streetly End. Double glazing in listed bldg.. **Supported, decision soon.** .  
Dist.Councillor Harvey thanked the Council for their support regarding S/3626 as if permission is granted it will mean listed buildings can improve the warmth of their homes and will help with eco and climate change.

22/02970 - 35 High St. Construction of oak framed summerhouse at rear. **Just received so needs further discussion.**

22/1039/FUL- Platts Farm. There are no major changes so will support.

The Chairman explained to the new councilors how planning applications are dealt with.

Unless controversial they are looked at individually and comments made, otherwise a planning meeting is to be held. Cllr Sargeant said that the Parish Council can help with advice on what grounds objections can be made and give guidelines.

## 7. Finance:

a) Update of Accounts distributed to Councillors – to be done.

b) *Authorised payments*

£183.60 HMRC 1<sup>st</sup> qrt PAYE (chq. 1020) **Paid**

£717.15 VHMC – Jubilee expenses (chq.1021)

£426.00 J.Richards June/July salary (Chq. 1022)

£435.00 ABC Tree Surgery for grass cutting Inv. 448 (chq. 1023)

£ 45.00 Running Total for audit Inv. 1770 (chq. 1024)

£ 39.00 EE Plumridge Inv.2253 – Village Voice print (on-line ref.207405 10)

£ 58.00 “ “ 2323 “ “ “ ( “ “ “ “ )

£105.00 SCDC Inv.800554808 – Uncontested election cost (chq. 1025)

£250.00 Hildersham P.C.C. (ParishNurse donation for 2020 (chq. 1026)

c) *Monies received:* None

d) *Internal audit:* Internal audit report distributed to Cllrs.

e) *Parish Nurse Contributions:* This was discussed as donations are annually made to Age UK for the work of the Mobile Warden. Cllr Mulley-Richards said she would make enquiries as to how many people are helped by Age UK, for which they pay. The Parish Nurse's role is different and free, and Council needs to know how many are visited by her.

## 8. Traffic & Parking issues:

a) *Speed Indicator equipment:* Cllr Hazelhurst would like to purchase a SID not just poles, to move the existing shared SID equipment around the village. It could be set up for Speed Watch which would record anyone speeding, and the Police could be notified, who would send or visit with a warning. The speed data is kept by Trevor Hall and it was suggested this should be published on the website or Village Voice. Most of the speeding is recorded in Streetly End. The total cost would be over £3000 which the Chairman said was a significant amount out of the Parish Council funds. A LHI (Local Highway Improvement) bid has to be made by the end of September, so not a lot of time and 20% of cost would need to be paid by the Parish Council. **He asked Trevor Hall to do a proper costing of the equipment and poles.**

b) *Speed Watch report:* **Trevor Hall will send the speeding data to the Parish Clerk.**

## 9. Maintenance:

a) *Footpath street signage:* The broken wooden signpost has been repaired.

b) *Footpath Officer apt:* Cllr Temple offered to do this. A map showing all the footpaths in West Wickham is available on the website.

c) *Tree Officer:* Di Licence is happy to continue doing the planning applications for tree work but would like a councillor to take on the Jubilee Forest project with her. **Cllr Sargeant offered to take this on.**

d) *Footpath maintenance:* Landowners are expected to keep the paths clear but CCC are responsible for the surface of the paths and signage. **Cllr Sargeant will pass a list of the landowners with footpaths to Cllr Temple.**

#### **10. Village Hall & Recreation ground:**

a) *Solar panels:* This project is waiting on a survey of the roof at the end of October to check that it is suitable for solar panels and determine cost. The cost is currently been estimated to be approx.. £13,500 and therefore funds would be to check that it is suitable for solar panels sought. Lottery funding possibly as their funding helped with the building of the hall.

b) *RoSPA report:* Cllr Sargeant suggested the Council needs to walk round the area with the report to check what needs doing. The Chairman said he had asked Di Licence to ask her son to replace 3 broken slats, which have been kicked out by youths. Another issue is that dogs are getting into the play area because the gate is not being shut. Special closing mechanisms were needed for safety and Trevor Hall said he had a number of safety catches for outdoor use. **It was agreed that Cllrs. Sargeant and Ling will check the play area.**

#### **11. Neighbourhood Plan:**

a) Cllr Sargeant reported that the Referendum would take place on Thursday 11<sup>th</sup> August, voting with polling cards. Campaigning by the Parish Council or anybody involved with the Neighbourhood Plan is not allowed. Cllr McNeillie had not received a polling card and would check if his neighbours had received theirs. Details will be in the August issue of the Village Voice and SCDC have put it on-line.

b) Dissolution of the Plan Working group is effective immediately as their role in plan making is complete. **The Chairman supported the decision to dissolve the team and he again thanked them for all their hard work over many years.**

**12. Allotments:** No problems other than lack of rain!

**13. Meetings attended by Councillors:** Cllrs Sargeant and Mulley-Richards had attended the Combined Parish Councils meeting on 23<sup>rd</sup> June. Jane Rodens will be the new Planning Officer. **The Chairman will send to County Cllr. Batchelor a list of maintenance problems in the village.**

**14. Reports by District Cllr Harvey & County Cllr Batchelor:** Reports distributed on website.

#### **District County Cllr Harvey:**

- a) Local Plan consultation is on-going and will be put to the inspectorate in 2024.
- b) Ukraine refugees – information is available on the reports sent to the Parish Councils with links to the website. **The Parish Clerk forwards these on to the Council.**
- c) Bus issue: The GCP Future Bus Network proposes a bus service. Possible congestion charge on people living in Cambridge. There is a survey on bus availability to be completed, the more answers the better. The Chairman nominated Cllr. Mulley-Richards to push the survey out in the village.
- d) Electric bin lorry – a 3<sup>rd</sup> electric bin lorry has been purchased but there is a problem with lack of grid power.

#### **County Cllr. Batchelor:**

- a) LHI bids to be submitted by end of September.

- b) Local Plan addendum to Cllr Harveys report: The Census results last year showed a 9.2% increase in population in Cambridgeshire and Cambridge city showed the 5<sup>th</sup> highest increase in the country. The emerging Local Plan focuses on larger settlements rather than many smaller ones and none South of Cambridge.

**15. Any other business:** Trevor Hall asked about putting a tennis net on the car park involving putting holes in to hold the net. This would not be a permanent fixture obviously and the net and poles could be stored in the hall. No decision was made on this.

**The next Parish Council meeting will be held on Monday 26<sup>th</sup> September 2022 at 7.30pm.**

**Forward dates: Mon. 28<sup>th</sup> Nov., Mon. 23<sup>rd</sup> Jan 2023, Mon. 29<sup>th</sup> March, Mon. 22<sup>nd</sup> May.**

**Chairman.....**