

WEST WICKHAM PARISH COUNCIL MEETING

Minutes of the Parish Council held on Monday

26th September 2022 at 7.30 pm in the Village Hall .

Those present were: Chairman A Schuilenburg, Vice Chair D. Sargeant and Cllrs. R. Ling, G McNeillie and R. Temple., County Cllr. H Batchelor, District Cllr Harvey and the Parish Clerk.

1. **Apologies:** Cllrs A Hazelhurst & C Mulley-Richards.
2. **Declaration of Interest:** None.
3. **Minutes:** Minutes of the meeting held on 25th July, 2022 were signed as correct following approval by the Council.
4. **Correspondence:**
 - a) *Age UK Community Warden Scheme* – distributed to Cllrs.
 - b) *Parish Nurse Scheme Report:* Cllr M-Richards was absent but her report had been distributed and it was agreed to support this scheme financially when needed.
 - c) *Letter from Lucy Frazer:* Read by Cllrs but no further action.
 - d) *Notice of CPRE AGM:* No action.
5. **Planning:**

22/2301/H FUL	Dr B Grzregorczyk	32 Streetly End	Raising exist.chimney stack to conform with fire regulations	24/6/22	11/7/22	Support	Granted
22/2302/L BC	“ “	32 Streetly End	“ “ “	24/6/22	11/7/22	Support	Granted
22/0671/T TCA	R Giles	61 Streetly End	Fell sycamore, 2 ash	24/6/22	11/7/22	Support	Granted
22/01039/ FUL	B Pope	Platts Farm	Further amendments	14/7/22	25/7/22	Support	Granted
22/02970/ HFUL	S Sutch	35 High St	Const. oak framed summer hse. At rear	19/7/22	25/7/22	object	
22/3387/H FUL	Blackwell	1 Burton End	Two storey ext., replace windows, air source heat pump etc.	19/8/22	5/9/22	Support	

22/3388/L BC	“	“	“ “ “ Listed bldg.. consent	19/8/22	5/9/22	Support	
22/03534/ LBC	Grant Ireland	19 High St.	Replace single glazed units with double glazed altns.	2/9/22	16/9/22	Support	
22/03551/ S73	A Covey	Streetly End Farm	S73 variation re 21/03086 (cart lodge etc.) amend to office/meeting room	2/9/22	16/9/22	Support	

6. Finance:

- a) Update of Accounts distributed to Councillors..
- b) *Authorised payments*
£ 39.00 E & E Plumridge – Village Voice Costs -Inv.2379 (Aug.) (cheq.1028)
£426.20 J.Richards Aug/Sept. salary less PAYE (chq. 1029)
£ 16.99 J.Richards – purchase of keyboard for Computer Inv.035387. (chq.1030)
£ 13.60 J.Richards – Stamps 1x12, 1x8. (chq.1030)
£159.80 HMRC 2nd qrt. PAYE payment (chq. 1031)
- c) *Monies received:* None
- d) *External audit:* External auditor’s confirmation of exemption.
- e) *External audit:* Option to opt out of SAAA central external auditor appointment arrangements – it was agreed that this was not applicable to us.
- f) *Parish Nurse Contributions:* Cllr Mulley-Richards had distributed her report and it was agreed this scheme would be supported by the Parish when required.

7. Traffic & Parking issues:

a) *Speed Indicator equipment:* Trevor Hall was unable to attend the meeting but had sent in some details on the cost of radar speed signs, approx. £2700. Trevor proposed the inclusion of a tripod as it would be useful for conducting speedwatch in additional areas without having to erect additional fixed poles in those areas. The existing poles would remain in use for normal monitoring. Cllr McNeillie asked if the Council were considering purchasing this equipment and the Chairman replied that as Speed Watch had not been run since before the pandemic it would need to be re-started before purchasing. County Cllr Harvey noted that an LHI proposal could be used to part fund a SID, not just the poles, and the Parish would need to fund a minimum of 10% of the cost. Cllr Schuilenburg said he would work with Trevor Hall to prepare an LHI bid within the current LHI window once it could be established what SID equipment could be attained through an LHI proposal. The decision was deferred to the next PC meeting.

b) *Speed Indicator report:*

Opposite 20 High St. facing North – 1916 vehicles, 112 over 35mph and 1 x 44mph.
Streetly End east, facing East – 548 vehicles, 141 over 35mph, 6 x 43mph.

There was some concern over the validity of the Streetly End data which seems to be very low compared to earlier data.

8. Maintenance:

a) *Footpath maintenance:* Cllr Temple had met with the Footpath officer and discussed the state of the footpaths and very shortly afterwards all the footpaths were cut. A post at the end of Hare Wood was rotten which he had reported. Bridges are being replaced by CCC.

b) *Winter gritting volunteers:* In the past Rob Giles had looked after the road through Streetly End and the Chairman has looked after West Wickham. There are 3 bins in West Wickham containing salt/sand and bags and 2 in Streetly End. These need to be checked that they are full. A record should be kept of dates when the roads are gritted for insurance purposes. Cllr Temple offered to help with West Wickham. **The Parish Clerk will check if Rob Giles is still happy to carry on.**

9. Village Hall & Recreation ground:

a) *Solar panels:* Nothing new to report.

b) *RoSPA report:* Cllr Sargeant reported on the work needed to be carried out to bring it up to standard. There are minor repairs to the cableway ramps, a gateway post by the childrens allotments needs replacing and the main gateway post needs re-seating. Wicksteeds may need to supply new bearings for the Rota Play and also Safety Instructions notices for the gym equipment. Cllr Sargeant said he would order the warning signs for the MUGA and car park area. It was agreed that three quotes should be requested for the MUGA repairs and Cllr Sargeant would draw up a list of the work needed to be done. Potential failure of the cable way wire listed as a High Risk in the report and the inspector would not carry out an inspection but Cllr Sargeant thought he could do this with help from other Cllrs. Cllr Temple reported that one of the gate posts by the former children's allotments is loose and needs some concrete or a wedge. The Chairman noted that a fence post may also need replacing. The main gate also has a problem and needs re-eating or a wedge which the Chairman said he would deal with. **The Parish Clerk will ask Tom Licence to replace the top foot gate post into play ground.**

c) *Cradle seat:* It was agreed that Wicksteeds quote of £136.50 to replace the cradle seat with fittings should be accepted, to be delivered to the Chairman's address.

10. Neighbourhood Plan:

a) Cllr Sargeant reported on the success of the Referendum with 91.9% of the 107 who voted in favour. Cllr Sargeant attended a full SCDC Council meeting where the plan was approved and the Parish Council and volunteers that worked on the plan were congratulated. The Plan document had been updated to the final "made" version and its use will be monitored and reported on annually at the Parish AGM. He would like the "Parish Online" mapping account to continue to be available at a cost of around £50 a year so we can maintain the various maps used in the plan. This was agreed. The Chairman suggested that the Parish Council fund a small gathering to celebrate to which all those involved in this mammoth task which began in 2015 would be invited, possibly linked in with a Hub Night. It would be advertised.

11. Allotments: Nothing to report.

12. Meetings attended by Councillors: Cllr Mulley-Richards had attended the Parish Nurse Evening at Randswood Farm, Cllr Sargeant had attended SCDC full meeting regarding the Neighbourhood Plan; Cllr Hazelhurst attended the Highways Combined Parish Councils meeting.

14. Reports by District Cllr Harvey & County Cllr Batchelor: Reports distributed on website.

District County Cllr Harvey:

- a) Cllr Harvey thanked the Parish Council for its support regarding listed buildings and double glazing. The Planning Committee had overturned the existing policy thus making it possible to have an option of type of double glazing.
- b) SCDC's concern over cost of heating are pointing people to where they can get help with grants etc. on the website.
- c) Buses: Cambridge are considering a Congestion charge on vehicles coming into Cambridge, the monies from this going towards supporting bus services. However Stage Coach have just announced cuts and re-routing in their rural services.
- d) Camborne are considering having a 4 day week as a trial to increase work output.

County Cllr. Batchelor:

- a) Thursday 29th September is the joint parish meeting with Planning. Cllr Sargeant said he would attend.
- b) LHI bids to be opened at the end of October. The bids are being split between the more complex and the simpler bids. He said the Parish Council would have to pay 10% towards cost and one could apply for SIDS and other traffic signage.
- c) There will be a public consultation on the specifics of a congestion charge but no date set yet for this. He will send out details of what this is all about.

Cllr McNeillie asked about the possibility of a new station being built and was told this was correct, Station South to be built behind Addenbrookes.

14. Any other business:

The next Parish Council meeting will be held on Monday 28th November 2022 at 7.30pm.

Forward dates: Mon. 23rd Jan 2023, Mon. 29th March, Mon. 22nd May.

Chairman.....