

18<sup>th</sup> May 2023

Mrs J Richards, 88 High Street,  
Balsham CB21 4EP.  
Parish Clerk  
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## WEST WICKHAM PARISH COUNCIL

### Members:

You are hereby summoned to the meeting of the Parish Council to be held on Monday 22nd May 2023 at 7.30pm.

Public and press are welcome to attend.

## AGENDA

- 1 **Election of Chairman**  
**Election of Vice Chairman**  
**Appointment of two councillors to represent the Parish Council on the Village Hall Management Committee.**
- 2 **Apologies:**
- 3 **Declaration of Interest:** To notify the Clerk of any declarations of interest from members for any items to be discussed.
4. **Minutes** of the meeting held on Monday 27<sup>th</sup> March 2023 to be signed as correct.
5. **Correspondence:**
6. **Planning:**

<b>23/0209/TT CA</b>		Peacock Cottage Streetly End	Tree work	23/2/23
<b>23/1780/PRI OR</b>	W.Stone	Annexe Meadow,S.E.	Change of use to dwelling	11/5/23

1. Streetly Hall farm access road.
2. Biodigester plant –new inf. & Acorn Bioenergy proposal – update Chris Covey.

### 7. Finance:

- a) **End of year accounts 2022/2023** (distributed to Cllrs.- Acceptance of End of Years accounts and Bank Reconciliation to be agreed and signed prior to being submitted to the internal auditor.
- b) *Authorised payments*
  - £ 464.60 J.Richards April/May salary less PAYE (chq. 1047)
  - £ 379.86 BHIB Insurance premium for 2023/2024 (chq. 1048)
  - £ 263.88 CAPALC affiliation fee (chq.1049)
  - £ 123.60 ROSPA Safety Inspection fee (chq.1050)
  - £1055.00 Tom Licence Joinery (chq.1051)
  - £ 300.00 Age UK (M obile Warden Scheme) (chq.1052)
  - £ 155.00 E&E Plumridge Inv.2872 & 2973 (**paid** on-line)/
  - £ 36.00 CPRE subscription (chq.1053)
  - £ 25.00 Martins Forge (Martin Chamberlain) Inv.751 for Coronation tree plaque (chq.1054)
  - £ 57.88 A.Schuilenburg – Unlimited Webhosting £47.88, Google domains £10 (chq.1055)
  - £ 30.00 J.Dockerill (Running Total) Payroll Services Inv. 1841 (chq. 1056)
  - £ 866.00 Rob Giles Inv. 521. Hedging & grass cutting (chq. 1057)

£ 170.99 VHMC (Coronation expenditure) (chq.1058)  
£ 177.73 A.Schuilenburg – Coronation expenditure (chq.1059)  
£ 48.00 A.Schuilenburg – Playground expenditure (chq.1060)  
£120.00 Nicci Trudgeon for Hub expenses. **Paid on line.**  
c) *Monies received:*  
£ 84.54 Eastern Power Networks - Wayleave money  
£6,300.00 1<sup>st</sup> tranche of Precept

**8. Traffic & Parking issues:**

- a) *Speed Watch Equipment:* (i) Update on Connectivity issue)
- b) *Road Narrows Signs (Webbs Road & coming into West Wickham):* Any update

**9. Maintenance:**

- a) *Footpaths:* Update on posts & discs.
- b) *Plaque for new wood:* Update
- c) *Village Clean Up:* Update on 22<sup>nd</sup> April.

**10. Village Hall & Recreation Ground:**

- a) *RoSPA inspection report:*
- b) *Coronation Tree:* Update
- c) *“Big Lunch”:* Report
- d) *Request to have use of back carpark and field by Gardening Club on 24<sup>th</sup> August.*

**11. Meetings attended by councillors:**

**12. Reports by County Cllr Batchelor & Dist.Cllr Harvey.** (April/May reports on website)

**13. Any Other Business:**

**The next Parish Council meeting will be held on Monday 24<sup>th</sup> July at 7.30pm. The following dates for the year – 25<sup>th</sup> Sept., 27<sup>th</sup> Nov., 22<sup>nd</sup> Jan.2024; 25<sup>th</sup> March 2024 if all in agreement.**

**Signed:**