

West Wickham Village Hall Trust Management Committee

Minutes of a meeting held in the Village Hall on 26th February 2024 7.30 – 8.15 p.m.

Present: Trevor Hall (Chairman), Andy Champ, Martin Kershaw, Indy Liepa, Georgina Magin, Caroline Mulley, Alex Schuilenburg, Nicci Trudgeon and Peter Grieve.

1. Minutes

The minutes of the meeting of the Management Committee held on 23rd October 2023 were approved as a correct record.

The minutes of the Annual General Meeting, held on the same day, were noted and agreed.

2. Electricity and Broadband

The contract for the supply of electricity was due to expire on 10th March 2024. The Chairman had obtained a number of quotes from electricity companies, the best of which was from Scottish Power, taking into account the payback which would be received for surplus electricity produced from the solar panels. It was **agreed** that the quote from Scottish Power be accepted on the basis of a contract for one year.

It was noted that Zen had been selected as the Internet Service Provider and that the switch over from BT would take place on 6/7 March

3. Fire Regulations

New fire regulations relating to buildings in public use had come into effect in October. ACRE had circulated advice, interpreting the new regulations and it was agreed that this advice should be followed. It was necessary to amend the wording of the Terms and Conditions and hire agreement. The Chairman indicated that he would draft the amendments and circulate them to the Committee for approval

It was noted that two of the emergency exit lights were not working. The electrician would be contacted to correct this.

4. Hall Repairs and Maintenance – EV Charging Point

The Committee discussed the possibility of having an EV Charging Point attached to the Village Hall. There were potential benefits to the village and to the village hall from any income generated. There were a number factors to be taken into account before going ahead with this idea:

- The capital outlay involved (3 quotes had been received)
- The implications for the insurance of the hall
- Whether there was enough power to provide the service

- The level of demand from people in the village, now and in the future, bearing in mind that most houses had driveways
- The financial arrangements with the supplier such as rental for the land, profit sharing etc

Overall it was felt that more information was needed before any decision could be made and that it may be better to wait for a time until circumstances were more favourable.

5. June Village Event

The Parish Council had agreed to hold another **'Big Lunch' on June 1st 2024** on a similar basis to the Coronation event which was held in 2023. Full details had not been decided but the clubs that regularly used the hall were being invited to take part and the villages of West Wratting and Horseheath had also been invited to make it into a 3-village event.

Volunteers were required to assist with the organisation of the event and to help on the day.

It was hoped that some funds would be raised, partly to benefit the Village Hall. (It was noted that the appeal to cover the cost of the solar panels was still just under £5000 short)

6. Committee – Changes

The Chairman had previously indicated that he would not be continuing in the role. Brian Marshall had also said that he did not wish to continue as Treasurer, although he would prepare the annual accounts.

The Committee **agreed**

- That Martin Kershaw be appointed Chairman of the Committee
- That **Trevor Hall** be appointed Treasurer (for the time being)

The other members of the Committee remained as follows

Parish Council Reps – Alex Schuilenburg and Caroline Mulley; Booking Sec – Georgina Magin; Club Reps – Andy Champ (Local History), Peter Grieve (Carpet Bowls) Indy Liepa (Gardening); Social Committee - Nicci Trudgeon and Liz Elkins

It was noted that both the Treasurer and the Booking Secretary were hoping to relinquish their posts in the longer term if replacements could be found.

7. Items for Village Voice

To inform the village about the appointment of a new chairman and the rest of the committee membership and seeking volunteers to become involved and in particular in the roles of treasurer and booking secretary

8. Any Other Business

No items were raised.

9. Next Meetings

22nd April 2024

24th June 2024

26th August 2024

28th October 2024 (AGM)