

18th May 2023

Mrs J Richards, 88 High Street,
Balsham CB21 4EP.
Parish Clerk
parish.clerk@westwickham.org

WEST WICKHAM PARISH COUNCIL

Members:

You are hereby summoned to the meeting of the Parish Council to be held on Wednesday 29th May 2024 at 4.30pm.

Public and press are welcome to attend.

AGENDA

- 1 Election of Chairman
Election of Vice Chairman
Appointment of two councillors to represent the Parish Council on the Village Hall Management Committee.

2 Apologies:

- 3 **Declaration of Interest:** To notify the Clerk of any declarations of interest from members for any items to be discussed.

4. **Minutes** of the meeting held on Monday 25th March 2024 to be signed as correct.

5. **Correspondence:**

6. **Planning:**

| Reference | Applicant | Address | Description | Date | PC Response | Status |
|----------------|------------|-------------------------|--|---------|-------------|-----------|
| 23/04942/PRIOR | T.Burley | 102 High St. | Single storey rear ext. | 20/1/24 | | Withdrawn |
| 24/00510/HFUL | W Perry | 9 Streetly End CB21 4RS | Part single storey, two storey side & rear exts. Porch & outbldg. | 18/3/24 | Support | Granted |
| 24/00875/HFUL | Ms J Miles | 95 High St. | Demo.vac.outbldg. & erection of rsid. Annexe ancillary to main dwel. | 25/3/24 | Object 4/1 | Refused |
| AC/2023/131802 | A.Covey | Streetly End Farm | Anaerobic biodigester | | Object | |

1. Biodigester plant –new information.
2. Acorn Bioenergy proposal – update.

7. **Finance:**

- a) **End of year accounts 2023/2024** (distributed to Cllrs.) Acceptance of End of Years accounts and Bank Reconciliation to be agreed and signed prior to being submitted to the internal & external auditors. The reading of the AGAR Governance Statement and signing of the AGAR forms and Accounts Spreadsheet also for the auditors.
- b) *Authorised payments*
- £ 464.60 J.Richards April/May salary less PAYE (chq.1089)
 - £ 6.00 J.Richards (8 2nd class postage stamps) (chq.1089)
 - £ 750.00 West Wickham Parochial Church Council (chq.1090)
 - £ 416.32 Clear Council Ltd. insurance (chq. 1091)
 - £ 300.00 Age UK (Mobile Warden Scheme) (chq.1092)
 - £ 276.74 CAPALC affiliation fee

£ 132.00 RoSPA safety inspection (Play Safety) (chq.1093)
£180.76 R.Temple for rent of Bouncy Castle for 1/6/24 event (**BACS paid**)
£ 36.00 Parish Online Inv.12UGO95-0008 for Digital Mapping (**BACS paid 2/5/24**)
£ 45.00 Payroll Service Inv.1924 Apr.to Dec.2023, Jan to Mar. 2024 (chq. 1094)
£ 58.00 E&E Plumridge Ltd. Inv.3669 for Apr. issue of Village Voice (**BACS 2/4/24**)
£ 58.00 E&E Plumridge Ltd. Inv.3732 for May issue of Village Voice (**BACS 2/5/24**)
£ 45.00 E&E Plumridge Ltd. Inv. 3738 – flyers “The Big Garden Party” (**BACS 1/5/24**)
£ 69.88 A. Schuilenburg (Web Hosting Annual fee £59.88, & Google Domain Annual fee £10)
£810.00 ABC Tree Surgery (Grass cutting and wildflower area) (BACS)

c) *Monies received:*

£ 86.42 Eastern Power Networks - Wayleave
£13,000.00 Precept for 2024/2025.

d) Payroll Service provider: Update

8. Traffic & Parking issues:

a) *Speed Watch Equipment:*

b) *Road Narrows Signs (Webbs Road & coming into West Wickham):* Any update

c) *LHI Grant:* Update on application for granting for Speedwatch equipment (MVAS).

d) *Potholes & Flooding:* 473753 (Horseheath Road damage), 474852 (Flooding by St Mary's)

9. Maintenance:

a) *Footpaths:* .

b) *Hedging & wildflower areas:*

c) *Waste bins:*

d) *Defibrillator in Streetly End telephone box:* Request from Cllr McNeillie.

10. Village Hall & Recreation Ground:

a) *RoSPA inspection report:*

b) *Quote for fencing –Cambridge & Fencing Forestry Co.*

c) *1st June Fete:* Update on events and organisation.

11. Meetings attended by councillors:

12. Reports by County Cllr Batchelor & Dist.Cllr Harvey. (April/May reports on website)

13. Any Other Business:

a) West Wickham Email addresses for PC business - Personal Emails no longer permissible

The next Parish Council meeting will be held on Monday 22nd July at 7.30pm. The following dates for the year – 23rd Sept., 25th Nov., 27th Jan.2025; 24th March 2024 if all in agreement.

Signed: