

14th May 2025

Mrs J Richards, 88 High Street  
Balsham, CB21 4EP  
Parish Clerk  
parish.clerk@westwickham.org;

## WEST WICKHAM PARISH COUNCIL AGENDA

Members:

You are hereby summoned to the meeting of the Parish Council to be held on Monday 19th May 2025 at 7.45pm .

**1. Election of Chairperson**

**Election of Vice Chairperson**

**Appointment of two councillors to represent the Parish Council on the Village Hall Management Committee.**

**2. Apologies:**

**3. Declaration of Interest:** To notify the Clerk of any declarations of interest from members for any items to be discussed.

**4. Minutes of the meeting** held on Wednesday 24th March 2025 to be signed as correct.

**5. Correspondence:**

**6. Planning:**

<i>Reference</i>	<i>applicant</i>	<i>address</i>	<i>description</i>	<i>date</i>	<i>SCDC Status</i>
24/03435/ FUL	W Stone	The Meadow Streetly End	Change of Use	17/2/25	refused
25/01701 /Prior	W.Stone	“	“	2/5/25	

Streetly Hall Biodigester: Update

Kingsway Solar Park: Update

West Wickham Neighbourhood Plan Annual Monitoring Report (Cllr. Sargeant)

## 7. Finance:

a) **End of Year accounts 2024/2025** (distributed to Cllrs.). Acceptance of End of Year's accounts and Bank reconciliation to be agreed and signed prior to being submitted to the internal auditor. The reading of the AGAR Governance Statement and signing of the AGAR forms and Accounts Spreadsheet also for the auditor.

b) *Authorised payments:*

£ 45.60 Crystal HR re payslip etc. - BACS 4/4/25  
£ 58.00 E&E Plumridge Inv. 4510 - BACS 4/4/25  
£ 37.95 Cheap Rope Inv. 57252 - BACS  
£ 20.00 Squarespace Ltd. Inv. 176832500 - BACS  
£ 59.88 Unlimited Web Hosting Inv 988096071 - BACS  
£315.00 Age UK (Mobile Warden Scheme) - BACS payment  
£ 36.00 CPRE annual subscription - BACS  
£518.12 Clear Insurance Management Ltd. cover - BACS  
£134.40 RoSPA (Playsafety Ltd.) Inv. 87601 - BACS  
£ 58.00 E&E Plumridge Inv. 4587 - BACS  
£464.60 J.Richards Mar/April salary - BACS

c) *Monies received:*

£13,650.00 SCDC 2025 Precept payment  
£ 86.42 Eastern Power Networks Wayleave payment.

d) *Purchase of new computer for Parish Clerk:* Decision.

## 8. Traffic & Parking issues:

a) *Potholes, flooding and footpaths:*

474852*	Road into West Wickham from Streetly End, before bridge - <i>work carried out</i>
472555*	Road into West Wickham from Streetly End, after bridge - <i>work carried out</i>
473753*	Church Corner - <i>No progress</i>
Numerous 70+ reports	Potholes in Balsham on West Wickham Road as you exit the village - <i>no progress</i>
503331	Bridge on West Wratting Footpath - <i>Repaired</i>
507876	Bridge on Footpath 14 - <i>Repaired</i>
507877	Bridge on Footpath 13 - <i>Repaired</i>

b) *MVAS speed results:* speed readings.

## 9. Maintenance:

a) *Footpaths:* update

## 10. Village Hall & Recreation Ground:

a. *RoSPA safety inspection report*

- b. Five-a-side project: update*
- c. Flowerbeds re posts & rope: update*
- d. Front area outside the Village Hall (includes quote from ABC Tree Surgery for work required): update*
- e. Post office van visits: update*
- f. Removal of old football posts: decision*

**11. Big Garden Party:** update

**12. LHI Grant:** MVAS unit update

**13. West Wickham Parish Council Biodiversity Policy:** draft to discuss.

**14. Meetings attended by councillors:**

**15. Reports by District Cllr Harvey & County Cllr. Batchelor** (March/April reports on website).

**16. Any other Business:**

**The next Parish Council Meeting will be on Monday 28th July, followed by dates 22nd Sept., 24th Nov., 26th, Jan. 2026, 23rd March.**