

## **West Wickham Village Hall Trust Management Committee**

### **Minutes of a meeting held in the Village Hall on 24th February 2025 7.30 – 8.30 p.m.**

**Present:** Alex Schuilenburg (Vice Chairman – in the Chair) Andy Champ, Trevor Hall, Indi Liepa, Caroline Mulley-Richards , Nicci Trudgeon and Peter Grieve.

**Apologies:** Martin Kerslake (Chairman), and Di Licence

#### **1. Welcome**

The Chairman welcomed everyone to the meeting.

#### **2. Minutes**

The minutes of the meeting of the Management Committee held on 6<sup>th</sup> January 2025 were approved as a correct record.

#### **3. Treasurers Report**

Trevor Hall reported that there was £11,131 in the current account and £10,140 in the deposit account.

The Committee noted that £500 had been received from ACRE, who had indicated their intention to continue making monthly payments in 2025/6.

The committee considered how income from bookings could be improved, taking into account the expenses faced by the Hall and the financial position of the various users. Preliminary discussions had taken place with Iaido and Karate and they had indicated a willingness to pay a higher fee. A revised schedule of booking rates would be circulated to member clubs for consultation and considered again at the next meeting with a view to implementing the new charges from 1<sup>st</sup> April.

It was noted that the Karate organisers had expressed interest in making more use of the Hall (for competitions on Saturday mornings) subject to adequate storage space for mats etc. It was felt that that this could be catered for in the short term by adjustments to shelving in the store room. Alex suggested that the Parish Council may agree to purchase a shed for playing field equipment and if so this could also be used by the Karate Club.

Quotes had been received for the provision of electricity and water and **it was agreed** that the contracts with the current providers, **Scottish Power (for 2 years) and Everflow be renewed**

#### **4. Booking Secretary's Report**

Indi Liepa reminded the Committee that she had circulated the revised terms and conditions but had not received any comments. They would be re-circulated with the latest revisions highlighted.

In general the feedback from users of the hall had been very good and minor comments about cleanliness had been dealt with to the satisfaction of users.

## **5. Committee Vacancies**

Di Licence had expressed a willingness to take over the role of **Social Secretary** and the Committee **agreed** that she be appointed

Trevor Hall continued to fill the role of **Treasurer** on a temporary basis but no replacement had been found

## **6. Outstanding Matters / Any Other Business**

The Committee

- Noted that there had been a request to plant a quince tree but were unsure whether this was a matter for the Village Hall
- Noted that the Private Car Park signage was in hand and would be erected shortly
- Noted the alcohol licence had been renewed for the coming year
- Noted that if an EV charging point were to be erected it would cost £9,400 but there was insufficient funding to cover this
- Noted that a new user of the hall (Chair Yoga) had been given support to make her a regular user by charging £15 for an hour and a half use
- Noted that the Big Garden Party was due to be held on 5<sup>th</sup> July. It was agreed that profits from the bar and barbecue would go to the Village Hall. Other attractions arranged included a bouncy castle and Punch and Judy show. Clubs would be able to run their own stalls to raise funds. The possible involvement of Balsham scouts was discussed
- No action had been taken following comments about the state of the hall after its use on 24<sup>th</sup> January

## **7. Next Meeting**

28<sup>th</sup> April 2025 at 7.30 p.m.

