

24th July 2025

Mrs J Richards, 88 High Street
Balsham, CB21 4EP
Parish Clerk
parish.clerk@westwickham.org;

WEST WICKHAM PARISH COUNCIL AGENDA

Members:

You are hereby summoned to the meeting of the Parish Council to be held on Monday 28th July 2025 at 7.30pm .

1. **Apologies:**
2. **Declaration of Interest:** To notify the Clerk of any declarations of interest from members for any items to be discussed.
3. **Minutes of the meeting** held on Monday 19th May 2025 to be signed as correct.
4. **Parish Councillor vacancy:** applicant to be nominated and voted on to the Council.
5. **Correspondence:** email regarding minibus daily parking on the village hall car park.
6. **Planning:**

| <i>Reference</i> | <i>applicant</i> | <i>address</i> | <i>description</i> | <i>date</i> | <i>SCDC Status</i> |
|------------------|------------------|-----------------------------|--------------------------------------------|-------------|-------------------------|
| 25/01701/PRIOR | W.Stone | The Meadow, Streetly End | Conversion of agricultural building | 2/5/25 | Prior Approval Given |
| 25/2433/PRIOR | Ms J Miles | 95 High St. | Demolition of wooden fronted stables | 20/6/25 | Awaiting Decision |
| 25/02434/CL2PD | Ms J Miles | 95 High St. | Siting of mobile home | 20/6/25 | Awaiting Decision |
| 25/02761/PRIOR | Mr C Covey | Streetly Hall Farm | 218kW PV array on grainstore roof. | 14/6/25 | Awaiting Decision |
| 25/0684/TCA | Mrs G Magin | 24 High St | Pollarding etc. | 10/7/25 | Awaiting Decision |

Streetly Hall Biodigester: Update

Kingsway Solar Park: Update

7. Finance:

- a) **Internal audit 2024/2025:** This has been carried out successfully and an external audit is not required.
- b) *Authorised payments:*
£ 36.00 CPRE annual subscription - BACS
£464.40 J.Richards June/July salary - BACS
£ 36.90 Expenses: petrol mileage @0.45p/mile (£32.00) re audit papers to/from Castle Camps & 1 pack photocopy paper (£4.90).
£858.00 ABC Tree Surgery re work 31/3-17/5/25 Inv. 1274.
£ 65.00 Running Total (Jackie Dockerill) for carrying out internal audit for 2024/25.
£ 58.00. E&E Plumridge Ltd. Inv. 4717 for printing the Village Voice.
£174.00 HMRC 1st qrt PAYE.
£ 25.00 Crystal Payroll Service Inv.
£721.18 R.Temple - Big Garden Party Expenses
- c) *Monies received:*
- d) £617.87 VAT reclaim for 2024/25.

8. Traffic & Parking issues:

- a) *Potholes, flooding and footpaths:*

| | |
|----------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| 474852* | Road into West Wickham from Streetly End, before bridge - <i>work carried out</i> |
| 472555* | Road into West Wickham from Streetly End, after bridge - <i>work carried out</i> |
| 473753* | Church Corner - <i>No progress</i> |
| Numerous 70+ reports | Potholes in Balsham on West Wickham Road as you exit the village - <i>work completed. water stopped & road partially repaired.</i> |

- b) *Speedwatch* speed readings.
- c) *Tues.eve parking at Village Hall:* Cllr Mulley-Richards

9. Maintenance:

- a) *Footpaths:* update

10. Village Hall & Recreation Ground:

- a. *Repairs to play equipment following RoSPA report:* progress.
- b. *Damage to playground equipment:* Chairman
- c. *Five-a-side project:* update
- d. *Post office van visits:* update
- e. PA system for VH

11. Big Garden Party: Report by Cllr Temple

12. LHI Grant: MVAS unit update

13. Meetings attended by councillors:

14. Reports by District Cllr Harvey & County Cllr. Batchelor (May/June reports on website).

15. Any other Business:

The next Parish Council Meeting will be on Monday 22nd Sept., followed by 24th Nov., 26th, Jan. 2026, 23rd March.

Signed: