

14th May, 2026

Mrs J Richards, 88 High Street

Balsham,
CB21 4EP

Parish Clerk

parish.clerk@westwickham.org;

WEST WICKHAM PARISH COUNCIL AGENDA

Members: You are hereby summoned to the meeting of the Parish Council to be held on Monday 18th May 2026 at 7.45pm .

- 1. Election of Chairperson**
Election of Vice Chairperson
Appointment of two councillors to represent the Parish Council on the Village Hall Management Committee.
Welcome the newly elected Councillors Amelia Midwood and Nick Salter onto the Council.
All Councillors to have completed and signed their Declaration of Interest forms.
- 2. Apologies:**
- 3. Declaration of Interest:** To notify the Clerk of any declarations of interest from members for any items to be discussed.
- 4. Minutes of the meeting** held on Monday 23rd March 2026 to be signed as correct.
- 5. Correspondence:** Letter of Resignation from the Parish Clerk. Jess Ashbridge will be replacing her as from November 2026.
- 6. Planning:**

<i>Reference</i>	<i>applicant</i>	<i>address</i>	<i>description</i>	<i>date</i>	<i>PC</i>	<i>SCDC</i>
26/00437/PRIOR	Mrs Burley	102 High St. West Wickham	Single storey rear ext.	9/3/26	Support	Approval not required
26/00885/HFUL 26/00886/LBC	Mrs Vallis	36 Streetly End	Inst. woodburner like for like etc.	8/4/26	Support	Granted
26/0003/HFUL	Mrs A Stone	2 Streetly End	Single storey side ext.	9/4/26	Support	Granted
26/01367/S73	Mrs Churcher	70 Annex High St	S73 to vary condition 3	14/4/26		

- a) Streetly Hall Biodigester:** Update
- b) Kingsway Solar Farm:** Update.

c) **Forest City proposals:** Meeting 18 June

7. Finance:

a) **End of Year accounts 2025/2026** (distributed to Cllrs.) Acceptance of End of Year's accounts and Bank reconciliation to be agreed and signed prior to being submitted to the internal auditor. The reading and signing of the AGAR Governance Statement, forms and Letter of Exemption to PK Littlejohns (external auditors) and Accounts spreadsheet also for the auditor.

b) *Authorised payments:*

- £464.60 Clerks April/May salary
- £ 9.00 Exp. photocopy paper.
- £700.00 West Wickham Parochial Church - contribution to churchyard maintenance
- £315.00 Age UK (Mobile Warden scheme)
- £285.77 CPALC Inv. 5970 membership fee.
- £543.19 Clear Insurance Management Ltd. Inv. LCO00815
- £133.20 RoSPA (Playsafety Ltd.) Inv.96996-annual play equipment inspection.
- £ 36.00 CPRE annual subscription
- £ 84.00 E&E Plumridge Inv.5437 (May VV).
- £ 62.88 A. Schuilenburg (Unlimited Web Hosting)

c) *Monies received:*

- £93.54 UK Power Networks - Wayleave payment
- £14,325.00 Precept for year from SCDC

7. Traffic & Parking issues:

a) *Potholes, flooding and footpaths:*

509460	Horseheath Road, Streetly End -
20147	Missing 30mph sign and broken post (previous reports 492135 & 499915) Ordered
27555 80190 24156 87818 84545 84743 86712 19640	County Cllr Batchelor was asked to look into the ref.nos. Reported as shown in column 1 Drain Cover Potholes by Church Grating
20147 81642 81648 93501	Potholes by the Church Pothole repair incompleted Pothole Faded 30mph signs

b) *Speedwatch* speed readings.

8. Maintenance:

- a) *Footpaths*
- b) *Dog incident on High St., West Wickham*

c) *ABC Tree notice*

9. Village Hall & Recreation Ground:

- a) *Repairs to play equipment, broken fencing etc.:* RoSPA report, discuss further work needed on the MUGA and repairs to the Cableway structure.
- b) *Five-a-side project:* Discuss purchase and location of storage container in which to keep equipment and newly donated mower (£1800.00 + £510 delivery).
- c) *The “Strowger” bench:* update.
- d) *Allotment:* Update re vacated plot
- e) *Defibrillator: AED batteries.*

11. Meetings attended by councillors:

12. Reports by District Cllr Harvey & County Cllr. Batchelor (April. reports on website).

13. Any other Business:

The next Parish Council Meeting will be on Monday 27th July 2026

Signed: